



**NOTICE OF A PUBLIC
OPEN FORUM MEETING**

A public open forum based on '**Business Enterprise, Economy and Worklessness**' themed discussion will be held prior to the Area Committee meeting between **12.30 p.m. and 1.30 p.m.** at Elite Forwarders – Wortley Moor Road, Leeds LS12 4JH

WEST (OUTER) AREA COMMITTEE

**Meeting to be held at 'Elite Forwarders',
Wortley Moor Road, Leeds LS12 4JH
on Friday, 19th December, 2008 at 2.00 pm.**

MEMBERSHIP

Councillors

A Carter - Calverley and Farsley
J Marjoram - Calverley and Farsley
F Robinson - Calverley and Farsley

M Coulson - Pudsey
J Jarosz - Pudsey
R Lewis - Pudsey

A Blackburn - Farnley and Wortley
D Blackburn - Farnley and Wortley
A Parnham - Farnley and Wortley

Co-optees

Howard Bradley - Youth Representative
Rev Kingsley Dowling - Faith Representative
Liz Navin-Jones - Business Representative

**Agenda compiled by:
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**Maria Lipzith
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**Area Manager: Steve Crocker
Tel: 395 0966**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p>	
7			<p>MINUTES OF THE MEETING HELD ON 7TH NOVEMBER 2008 AND MATTERS ARISING</p> <p>To confirm as a correct record the minutes of the meeting held on 7th November 2008 and any matters arising from those minutes.</p> <p>(Minutes attached)</p>	1 - 10

Item No	Ward	Item Not Open		Page No
8			<p>WEST NORTH WEST HOMES LEEDS - AREA PANEL MINUTES 29TH OCTOBER 2008</p> <p>To note the minutes of the West North West Homes Area Panel meeting held on 29th October 2008.</p> <p>(Minutes attached)</p>	11 - 20
9	All Wards		<p>CHILDREN'S SERVICES ARRANGEMENTS</p> <p>To consider reports of the Director of Children's Services on the arrangements for more effective locality working with families.</p> <p>(Council Function)</p>	21 - 40
10	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>COMMUNITY SAFETY ANNUAL REPORT</p> <p>To consider a report by the North West Divisional Community Safety Partnership which provides an overview of the performance of the partnership and the ward based Neighbourhood Policing Team. The report also includes details of initiatives that have been delivered in local communities to reduce crime and disorder for the period 1st July 2007 to 30th September 2008.</p> <p>(Executive Function)</p>	41 - 70
11	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>COMMUNITY ENGAGEMENT</p> <p>To consider a report by the Director of Environment and Neighbourhoods outlining proposals for community engagement in Outer West Leeds and describes how the Area Committee could engage and involve local residents, enabling them to help shape future Area Committee priorities.</p> <p>(Executive Function)</p>	71 - 78

Item No	Ward	Item Not Open		Page No
12	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>AREA MANAGER'S REPORT</p> <p>To consider a report by the Director of Environment and Neighbourhoods informing Members of progress on a number of projects in Inner West Leeds as determined by the Area Delivery Plan 2008/2011, which is in turn governed by the Area Committee's functions and roles as agreed by Executive Board in July 2008.</p> <p>(Executive Function)</p>	79 - 88
13	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>OUTER WEST AREA COMMITTEE WELL-BEING BUDGET FUND UPDATE</p> <p>To consider a report by the Director of Environment & Neighbourhoods to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Outer West area. The report also seeks approval for new and continuing projects commissioned by the Area Management Team.</p> <p>(Executive Function)</p>	89 - 112
14	Calverley and Farsley; Farnley and Wortley; Pudsey;		<p>FORWARD PLAN FOR OUTER WEST AREA COMMITTEE</p> <p>To determine a list of items for consideration at the next West Outer Area Committee meeting to be held on 6th February 2008.</p>	113 - 114
15			<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>Friday, 6th February 2009 at 2.00 p.m. (Venue to be considered)</p> <p>MAP OF VENUE FOR TODAY'S MEETING</p> <p>(Map of Venue for 'Elite Forwarders' attached)</p>	115 - 116

Agenda Item 7

WEST (OUTER) AREA COMMITTEE

FRIDAY, 7TH NOVEMBER, 2008

PRESENT: Councillor D Blackburn in the Chair

Councillors A Blackburn, M Coulson,
J Jarosz, R Lewis, J Marjoram and
A Parnham

CO-OPTEEs: Reverend Kingsley-Dowling – Faith Representative
Liz Navin-Jones – Business Representative

32 Apologies for Absence

Apologies for absence were received on behalf of the Lord Mayor Councillor Frank Robinson, Councillor Andrew Carter, Howard Bradley, Co-optee - Youth Representative and Steve Crocker, West North West Area Manager.

33 Declaration of Interests

The following interests were declared:-

The Chair, Councillor D Blackburn declared a personal interest in Agenda Item 11 – Community Safety (Minute 40 refers) in his capacity as a Governor at Lower Wortley Primary School.

Councillor J Jarosz declared a personal interest in Agenda Item 11 – Community Safety (Minute 40 refers) in her capacity as a Probation Officer for the National Probation Service and in Agenda Item 10 – Leeds Colleges Merger Consultation (Minute 39 refers) as her son is a Lecturer at Leeds College of Building.

Councillor M Coulson declared a personal interest in Agenda Item 15 – Well-Being Fund Update – Appendix 1 Progress Report (Minute 44 refers) in his capacity as a member of Pudsey in Bloom.

Councillor J Marjoram declared a personal interest in Agenda Items 9 and 11 – West North West Homes Area Panel/Community Safety Update (Minutes 38 and 40 refer) in his capacity as a Outer West Area Panel Member.

Councillor R Lewis declared a personal interest in Agenda Items 9 and 11 – West North West Homes Area Panel/Community Safety Update (Minutes 38 and 40 refer) in his capacity as a Outer West Area Panel Member.

Note: Councillor A Blackburn declared a personal interest during consideration of Agenda Items 11 and 12 – Community Safety Update/Well-Being Fund Update – Appendix 1 Progress Report (Minutes 40 and 44 refer)

In her capacity as a Director of Leeds Groundwork and West North West ALMO.

34 Open Forum/Community Forums

The Chair made reference to the provision contained in the Area Committee Procedure Rules for an Open Forum session of up to 10 minutes at each ordinary meeting of an Area Committee to allow members of the public to make representations or to ask questions on matters within the remit of the Area Committee. On this occasion, no members of the public were present.

Councillor Coulson referred to Minute 7.1 of the Pudsey and Swinnow Forum meeting regarding the surfacing in Pudsey Park that had been ripped up. The Area Committee were informed that the surfacing had been reported and was now repaired.

RESOLVED –

- (a) That the minutes of the Pudsey & Swinnow Forum meeting held on 15th September 2008 were submitted for information and noted.
- (b) That the minutes of the Tyersal Forum meeting held on 24th September 2008 were submitted for information and noted.
- (c) That the minutes of the Farnley and Wortley Forum meeting held on 25th September 2008 were submitted for information and noted.

35 Minutes - 12th September 2008

RESOLVED – That the minutes of the meeting held on 12th September 2008 be confirmed as a correct record.

36 Matters Arising from the Minutes

- (a) Minute 22 (a) – Outer West Well-Being Budget Update – Parking on Grassed Land on Surrey Grove

It was reported that a NASWA inspection of services on the grassed area and it was now anticipated that the bollards would be in place before Christmas 2008.

- (b) Minute 26 - Community Safety Update

The Chair reported that the Open Day at Pudsey Police Station had been a brilliant day and was well beyond their expectations. The Open Day had been well supported and that local Councillors as well as the Lord Mayor and Lady Mayoress of Leeds had also been in attendance.

- (c) Minute 28 – Outer West Well-Being Budget Update (Resolution c(i) – Fulneck Street Lighting

The Chair reported that Unitas (Fulneck's Management Company) had now donated £3,000 towards the cost of the project.

37 West North West Homes - Outer West Area Panel Meeting Minutes

Councillor Lewis informed the meeting that he had found out at a meeting in Swinnow on Thursday, 6th November 2008 that West North West Leeds Homes had arranged a meeting to do with finding capital budget for decency for the whole of the Outer West area which he raised as a Area Panel Member. The Councillor also found out at the Swinnow meeting that most Councillors have not been informed about this meeting.

RESOLVED – That the minutes of the Outer West Area Panel Meeting held on 11th June 2008 and 6th August 2008 were submitted for information and noted.

38 West North West Homes Leeds Area Panels

Referring to Minute 7, 11th July 2008 and Minute 22, 12th September 2008, the Chief Executive, West North West Homes submitted a report responding to the issues raised by West Outer Area Committee Members and suggested proposals for future presentations and work with the Outer West Area Committee.

Appended to the report was a copy of the West North West Area Panel Terms of Reference for Members' information.

Claire Warren, Chief Executive, West North West Homes presented the report and responded to Members' questions and comments.

The Chief Executive pointed out that the Area Panels were only set up approximately 12 months ago and that each Area Panel found issues in terms of their development in different stages. It had been difficult to get Council representation at Area Panel meetings and to combat the problem there was now an annual calendar of meetings being scheduled for all Area Panel meetings.

In brief, the main issues raised were:

- The need to fill the huge gap between the ALMOs and Elected Members as it was felt by Ward Members that not enough information seems to be filtering through to them on local issues in their Wards and they also feel they are not being consulted.
- The need to revise the membership of the Area Panels as due to other commitments, only one local Councillor is often in attendance at the meeting. In response, the Chief Executive informed the meeting that the Area Panel membership was set by the Council and not with the ALMO and that she would convey Members views on this matter to the Strategic Landlord Section.
- The need to train Area Panel Members on exactly what their role is at the

Area Panel meetings as Members feel it is not clear role is expected from Councillors. In response, the Chief Executive informed the meeting that arrangements are being made to hold a briefing session for all Panel Members.

- The need to structure the Area Panel meetings more as it is felt that these meetings can last for as much as three to four hours. In response, the Chief Executive informed the meeting that part of the Area Panel's responsibilities were to consider environmental improvement works and much of the time was taken up at the Area Panel meeting to consider applications for funding – within the last six months the ALMO had received 136 bids.
- The need for the ALMO to set an earlier cut off date for these bids or to come up with an alternative mechanism by which the bids can be managed.
- Members expressed their concern that the applications/bids should be fully exclusive to everyone and Councillors need to be involved or at least consulted in the bidding process in order to make sure that there is consistency throughout their Wards.

The Chair thanked Claire Warren for her attendance

RESOLVED -

- (a) That the outcomes of West North West Homes Leeds Area Panel review will be fully reported to the 19th December 2008 meeting of this Area Committee, with the recommendation that improvements need to be made with the format and content of Area Panel minute summaries provided to the Board at West North West Homes, be noted.
- (b) That the Chief Executive, West North West Homes Leeds be requested to organise quarterly briefing events for Ward Members in the Outer West area to aid communication and joint working, commencing late November 2008.

39 Leeds Colleges Merger Consultation

The Deputy Manager, West North West informed Members of the Executive Board's endorsement of the proposed merger of the City's three largest colleges, namely Leeds Thomas Danby, Leeds College of Technology and Park Lane College which will result in the creation of a new single institution to be known as Leeds City College.

Christina George, Leeds Skills Council gave a short presentation informing the Area Committee of the progress made, setting out the rationale for the merger and gave a summary of the outcome of the extensive consultations which had been held over the past few years.

It was also reported that following a review of college provision in Leeds it had been concluded that some of the current college accommodation in Leeds was no longer fit for purpose and there was a duplication of provision. There

was also a need to raise post 16 educational achievement and increase numbers of students progressing to higher education.

The Area Committee were also informed that a Strategic Board comprising the Governors from the Colleges and an independent Chair was to be established in November 2008. Initial proposals had also included Joseph Priestly College and Leeds College of Building who had not opted to form part of the proposed Leeds City College. It was also reported that the Learning Skills Council would be committing 100% funding towards the merger.

In brief, the main areas of discussion were:

- Concern was expressed that the nearest college was Park Lane at Horsforth and was totally in the wrong direction for the West Outer area.
- The need for adequate community involvement at an early stage and to ensure local Councillors are involved in the outline planning process.
- Members felt that there was a need for a further education facility in the West side area of Leeds, one which could be accessed by both Leeds and Bradford. The Area Committee felt that there were a few adequate sites in the West Leeds area.
- Concern was expressed that the new college does not become another massive college in the City Centre as it was felt there was a need for education to be accessible and sustainable in the local community area.

The Chair thanked Christina George and Paul Forbes for their attendance. Christina George informed the meeting that should a Member come up with any suggestions in the interim, especially with regard to the refurbishment/upgrade of an existing community building for the provision of further education in the neighbourhood and communities served by this Area Committee, that she can always be contacted at the Leeds Skills Council.

RESOLVED –

- (a) That the report be noted.
- (b) That a further report be submitted on the outcome of the accommodation/estates review of the new College once completed in 2009.

Note:

- (i) Councillor A Blackburn joined the meeting as approximately 2.50 p.m. during consideration of the above item.
- (ii) Councillor J Jarosz declared a personal interest in the above item due to her son being a lecturer at Leeds College of Building

40 Community Safety Update

The Inspector and Gill Hunter, Community Safety Co-ordinator updated Members' on the North West Division operation launched on 16th October 2008 which is linked to the 'Inside Justice Week' – a national awareness campaign in respect of proceeds of Crime Act. The Area Committee were

also updated on several police initiatives to tackle burglary, as well as other local initiatives in Outer West.

The Area Committee were also given an overview of Operation Champion that took place in the Farnley area on 24th to 26th September 2008 as outlined in Appendix 1 attached to the submitted report. The West Area Community Safety Co-ordinator also informed the meeting that the time switches left over from distribution last year will be redistributed in both the Inner and Outer wards.

In brief, the main issues raised were:-

- The recent good news story regarding the notorious Bradford car thieves who had recently been captured. The Inspector had recently sent out over 200 letters to local residents in the Calverley/Pudsey area warning them to lock their doors, put their car keys out of sight and in a safe place in order to avoid any more cars from being stolen during possible burglaries.
- The recent Open Day held at Pudsey Police Station. The Area Committee were informed that at the Open Day they carried out a customer satisfaction survey and the public were asked what they thought i.e. what the Neighbourhood Policing Teams did well and, in their opinion, what they may not have done so well on especially with regard to response times. The survey was carried out in order that improvements could be made on the service provided by the Policing Teams.
- That extra policing patrols were being brought in over the Christmas period, particularly in identified anti social behaviour hot spot areas. Members were asked to pass on any information regarding potential hot spot areas during the Christmas period so that incidents could be stopped before they and so that the extra patrols can be directed into position early.
- The 'Proceeds of Crime Act' which was part of the Inside Justice Week. Members were informed that this Act was to encourage people to inform the Police Authority if someone was living beyond their means although they may not be in full time employment. The new Act enables the Police to confiscate and sell on the goods bought from the proceeds of crime. Approximately, 50% of the value of the good will then be donated to the area in which the goods had been confiscated. The Open Day at Pudsey Police Station had on show a confiscated Mercedes which had been bought from the proceeds of crime.
- The outstanding contributions made by the Neighbourhood Wardens in the community and the huge success with the work carried out on the Cobdens clearing the bin yards and cutting back shrubbery and waste alongside Cast, Unpaid Services, the Probation Team and pupils from Farnley High School.
- The need to engage more with the community and to encourage them to take more pride and responsibility for the area in which they live.
- The need to encourage the community to attend public events, open forums and briefing sessions etc to make them aware of what can be

achieved in the community. The Area Management Officer informed the meeting that this matter was being given serious consideration by West Area Management and that the points raised at today's meeting would be taken on board.

The Chair thanked Inspector Tim Warren and Gill Hunter for their attendance.

RESOLVED –

- (a) That the update report be received and noted.
- (b) That the West North West Area Manager be instructed to write on behalf of the West Outer Area Committee to all the Outer West area Wardens thanking them for all the hard work they had put in over the last few months, especially the valuable contributions made when working as part of the partnership agency and the recent work carried out on the binyards.
- (c) That the West North West Area Manager report back to the next Area Committee meeting on proposals for more publicity to engage more people in the community to attend events, meetings, presentations etc.

41 Area Manager's Report

The West North West Area Manager submitted a detailed update report on the progress of a number of initiatives and projects within the Outer West Leeds Area Delivery Plan.

Appended to the report at Appendix 1 was a table highlighting the proposed Area Functions for 2008/2009.

Sam Woodhead, West Leeds Area Management presented the report which gave an update on the following main issues:-

- **Area Functions** – Community Centres, Neighbourhood Wardens, CCTV, and Neighbourhood Management Co-ordination.
- **Area Roles** – Community Engagement, Area Based Regeneration Schemes and Town and District Projects and Conservation Area Reviews.

In conclusion, Members noted the functions and roles of the Area Committee aim to:

- Improve the quality and value for money of Council service delivery.
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities.
- To co-ordinate the policy and service delivery between the local services providers.

RESOLVED – That the contents of the report be noted.

42 Update on Flood Risk Management

The Head of Risk and Emergency Planning submitted a report in support of a presentation by the Council's Water Asset Management Working Group on recent work undertaken to improve the management of flood risk both nationally and locally and the implications of this for the Outer West Leeds area.

Richard Davies, Head of Risk and Emergency Planning, Resources Department and David Sellers, Principal Engineer, Main Drainage – Development Department gave a lengthy presentation and responded to Members' questions and comments.

In particular, the presentation pointed out the 'Role of Area Committees' in Flood Risk Management and it was emphasised that the Area Committee need to:

- Be aware of overall flood risk agenda and what the Flood Risk Management Team are seeking to achieve when this issue is raised.
- Consider and raise flood risk issues in relation to new developments in their area.
- Act as 'eyes and ears' through links to community and inform the Flood Risk Management Team about any problems with flooding before they become an issue.
- Offer support for any bids made to either the corporate centre or external bodies in order to resolve known flood risk problems.

In brief, the main issues raised were:-

- The need to maintain and watch for fallen branches/trees on the main rivers at Wortley Beck and Farnley Wood Beck.
- The need to increase the height of the river bank between the beck and the main road.
- The need for Yorkshire Water Services and the Environment Agencies to maintain the public sewers and encourage maintenance on the private sewers.
- The need to ensure that gullies are regularly unblocked, especially along the Ring Road.
- That parts of Butt Lane have no gullies at all and the water eventually cascades down to the Ring Road.
- The need for the West Outer Area Committee and Community Forums to receive regular updates.

The Chair thanked Officers for their attendance.

RESOLVED - That the contents of the report and presentation be noted.

43 Community Engagement

The Area Committee considered a report by the Director of Environment and Neighbourhoods following proposals approved by the Executive Board in November 2007 to extend and enhance the roles of the Area Committees during 2008/2009. Community Engagement was included as a specific function with a requirement for the agreement of a local community engagement plan for each area. The report outlines proposals for community engagement in Outer West Leeds and described how the Area Committee could engage and involve local residents. This involves the production of an area plan for community engagement which will include:

- **A Community Profile** of local data and intelligence, with information about the local communities, identified key contacts and routes to reach local neighbourhood and interest communities;
- **A Calendar of Planned Communication and Engagement activity**, including in 'About Leeds' at least once each year and;
- **Community Engagement Activities** within particular neighbourhoods and communities linked to Area Delivery Plan priorities.

Sam Woodhead, Area Management Officer presented the report and, together with Jason Singh, Deputy Area Manager responded to Members questions and comments.

In brief, the main issues raised were:

- Members expressed their concerns regarding who will be accountable when people in the community make a bid under the participatory budget scheme and concern that only the strong characters in the community might be the only ones to prevail.
- Members requested more information on the participatory budget schemes that have already been approved.

The Chair informed the meeting that it had been intended to present a video of a successful participatory budget scheme that had taken place in the South Outer area but due to the timescale and numerous presentations at today's meeting this video will now be shown at a future meeting.

RESOLVED –

- (a) That the report be received and its contents noted.
- (b) That Members be provided with more information on those participatory budget schemes already approved.

44 Outer West Area Committee Well-Being Fund Update

The Director of Environment and Neighbourhoods submitted a report updating Members on the latest situation regarding the Committee's revenue and capital Well-Being Budget for 2008/2009, including identified pressures on the budget, small grants and skips made since the last meeting and details of applications for funding.

Draft minutes to be approved at the meeting
to be held on Friday, 19th December, 2008

Appended to the report was an update on the progress of well-being projects approved between November and April 2008.

Sanm Woodhead, Area Management Officer presented the report and responded to Members' questions and comments.

RESOLVED –

- (a) That the progress of well-being projects approved between November 2007 and April 2008 be noted.
- (b) That the current amount of Revenue Well-Being funding available to the Committee in 2008/09 is £25,023 and Capital Well-Being fund is £32,640.12, and the budget pressures set out in Paragraph 6 of the report, be noted.
- (c) That the list of Small Grant and Skips made since the last meeting as set out in Paragraph 4 of the report, be noted.
- (d) That the following decisions be taken in respect of the applications for funding:

Revenue

- (i) Trail Biking - £1,000 – Approved.
 - (ii) West Leeds Sports Development Programme - £6,000 – Approved.
- (e) That the Community Sports Officer (West Leeds) be invited to attend one of the Crime and Grime meetings as it was felt that it would be useful for him to pick up on relevant hotspot information, for example on 'repeat local offenders' who would benefit greatly by participating in the proposed sporting activities outlined in Appendix 3 of the submitted report.

45 Forward Plan for Outer West Area Committee

The West/North West Area Manager submitted a list of agenda items suggested for the next meeting of the Outer West Area Committee.

RESOLVED - That the following items be submitted on to the agenda of the next West Outer Area Committee:

- (a) Area Panel Review – new framework.
- (b) Community Safety Year Review.
- (c) Well-Being Budget Update.
- (d) Feedback report on the Greenhill Primary School Market Place event.

46 Date and Time of Next Meeting

Friday, 19th December 2008 at 2.00 p.m. (Themed Forum Meeting and possible venue at the Elite Business Centre to be arranged).

**MINUTES
OUTER WEST AREA PANEL MEETING
5.30pm at Westfield Chambers
Wednesday 29th October 2008**

Attendees:

Area Panel Members: Kevin Sharp (Chair)
Brian Falkingham (Vice Chair)
Margaret Rimmington
Gillian Withers
Derrick Armitage
Councillor Richard Lewis

Officers:

Pamela Parker – Neighbourhood Housing Manager Pudsey
Sharon Guy – Neighbourhood Housing Manager Wortley
Kevin Bradbury - Neighbourhood Planner
Marie-Pierre Dupont – Neighbourhood Planner
Mary Kerr – Administration Officer (Minutes)

	Action
<p>1.0 Apologies for Absence:</p> <p>1.1 Apologies were received from Councillor Joe Marjoram.</p>	
<p>2.0 Minutes of the Previous Meeting Held on 6th August 2008:</p> <p>2.1 The minutes of the previous meeting were agreed by all as a true record.</p>	
<p>3.0 Matters Arising:</p> <p>3.1 <u>Arising from Item 3.2 – Sounding Boards</u> MR enquired what is happening regarding the list. KS mentioned that LW would bring this list to the next meeting.</p>	LW
<p>4.0 Community Partnership Agreements:</p> <p>4.1 MPD went over the report and Community Partnership Agreements consultation information about the priority to our tenants. The three priorities were discussed and panel were asked to base the bid decisions on the top three priorities. It was mentioned that the top priority was litter and rubbish, then car parking second and decency works third. It was stated that area panel bids are not for individual properties and the community partnership group will continue to monitor. Councillor Lewis mentioned car parking is a problem on all estates and expressed concern that money will go on places not registered to WNWHL. The area panel all agreed on the community partnership agreements.</p>	

5.0 Area Panel Bids:

5.1 APO1 – Funding a 40th Celebration party for Marsden Court

This bid requests funding for celebrating 40 years of the Marsden Court building. A questionnaire was sent to the 71 residents of which 64 were in favour, 2 were on holiday, 2 were away, 1 was in hospital, 1 in a nursing home and 1 was still in the process of moving in.

The value of the bid is for £868.50.

This bid was approved.

5.2 APO2 – Constructing an access road to New Street Grove

This bid requests funding for constructing an access road to 38 - 44 New Street Grove to enable easier access for the elderly and disabled residents. Drawings were produced reflecting the works proposed.

Consultation results given were 58 letters sent of which 35 responses were received, 34 were in favour and 1 no response.

The value of the bid is for £13,676.00.

Councillor Lewis emphasised that this was a major concern in this area and this may be the only way this could be achieved.

This bid was approved.

5.3 APO3 – Construction of a conservatory on Rycroft Green

This bid requests funding to construct a conservatory to the side of Rycroft Green that could be accessed from the community room. Drawings were produced reflecting the works proposed.

BF declared an interest in this bid and left the meeting whilst discussions took place.

Consultation results given were 44 letters sent of which 30 responses were received, 23 were in favour, 5 were against and 2 had no response.

The value of the bid is for £14,000.00.

Questions were raised over how many multi storey sheltered schemes are in this area and the possibility that this could create problems in the future.

This bid was deferred until the next round of bids to be held in May 2009 due to insufficient funding in the capital budget of the area panel budgets.

5.4 APO4 – Widening a driveway in Brookleigh

This bid requests funding for the widening of the driveway from the main access road to the rear of the hut by number 4 Brookleigh by 1.5m. Drawings were produced reflecting the works proposed.

MR declared an interest in this bid and left the meeting whilst discussions took place.

Consultation results given were 41 letters sent of which 28 responses were received, 28 were in favour.

The value of the bid is for £6,500.00.

GW enquired if this would be able to be continued from the previous bid to widen the driveway that was passed in the May round of bids hence saving costs.

KB mentioned that would be unable to say as it was not our decision.

GW enquired if it was the same area as the next bid APO5.

KB showed the maps reflecting the two different bids and areas for the widening of the driveways.

This bid was refused. The panel felt they would like to wait for the results to see if the previous bid passed for widening another area in May 2008 is successful before proceeding with this one.

- 5.5 **APO5 – Tarmac over the cobblestones and widening driveway in Brookleigh**
 This bid requests funding for the cobblestones to be tarmaced over enabling easier access to garages for disabled residents and the widening of the drive by the garages by 1.5m. Drawings were produced reflecting the works proposed. MR declared an interest in this bid and left the meeting whilst discussions took place.
 Consultation results given were 41 letters sent of which 28 responses were received, 22 were in favour, 2 were against and 4 had no response.
 The value of this bid is for £6,800.00.
 A question was raised that if the cobblestones were done but not the driveway widening what would the cost be?
 KB mentioned it could possibly work out about £1,500.00 less than the original bid.
The first part of the bid to tarmac over the cobblestones was approved. The second part of the bid to widen the driveway by the garages was refused, as panel felt would not make much of a difference.
- 5.6 **APO9 – Fencing for a communal garden Butterbowl Drive**
 This bid requests funding for fencing off the rear of the block of flats on Butterbowl Drive from numbers 1 - 25. Drawings were produced reflecting works proposed.
 Consultation results given were 12 letters sent of which 11 responses were received, 11 were in favour.
 The value of this bid is for £6,000.00.
 KS enquired if this section to the back is fenced off, how will Glendales gain access to cut the grass and would it help to reduce the anti social behaviour?
 SG explained that it could stop the anti social behaviour but could also create environmental detriment.
 GW enquired if a lot of repair issues were reported regarding pipes etc.
 SG said yes but a lot of repairs are also logged for the Community doors.
 Councillor Lewis made reference to the improvements achieved when fencing was placed by the Wellstone block that was experiencing anti social behaviour.
This bid was approved.
- 5.7 **APO23 – Funding for an adhoc gardener for Claremont Grove**
 This bid requests funding for an adhoc gardener to help the residents of the sheltered scheme maintain their flower beds.
 Consultation results given were 135 letters sent of which 79 responses were received, 74 were in favour, 3 were against and 2 had no response.
 The value of this bid is for £1,000.00
This bid was approved.
- 5.8 **APO28 – Closing off three archways on Nutting Grove Terrace**
 This bid requests funding to close off three archways on Nutting Grove Terrace and to redirect a footpath to reduce the anti social behaviour the residents experience at the moment. Drawings were produced reflecting works proposed.
 Consultation results given were 97 letters sent of which 42 responses were received, 38 were in favour and 4 were against.
 The value of this bid is for £17,990.00.
 GW enquired if the archways were blocked off could the tenant not use the closed open space for storage which could cause problems later.
 SG said that this should not be done without gaining permission from the Housing Office as there is a flat directly above the archway.
 GW and SG enquired while the work is being done could fire proofing not be done on the ceiling at the same time as a precaution.

KB mentioned the price for doing this additional work is not included in the original costing for this bid.

Councillor Lewis stated this was a good bid and could achieve the purpose as the original bid had intended.

Councillor Lewis also pointed out the fire risk needs addressing now due to the youths setting fire on a regular basis under the archways and not what could happen in the future.

This bid was approved.

5.9 **APO33 – Fencing on Bawn Drive**

This bid requests funding for fencing to be placed from 74 to 80 Bawn Drive. Drawings were produced reflecting works proposed.

Consultation results given were 4 letters sent of which 3 responses were received, 3 were in favour.

The value of this bid is for £6,470.00

This bid was refused. The panel felt that this should be for all of the streets without fencing rather than one street in isolation.

5.10 **APO35 – Creating a pathway for Brookleigh wooded area**

This bid requests funding to provide a suitable pathway through the wooded area in Brookleigh for all residents to use to the main access gate. Drawings were produced reflecting works proposed.

Consultation results given were 41 letters sent of which 27 responses were received, 27 were in favour.

The value of this bid is for £6,080.00.

This bid was approved.

5.11 **APO44 – Fencing to Wellstone Way**

This bid requests funding for some steel palisade fencing to be placed to the garage area on Wellstone Way. Drawings were produced reflecting works proposed.

Consultation results given were 25 letters sent of which 13 responses were received, 12 were in favour and 1 against.

The value of this bid is for £2,000.00.

This bid was approved.

5.12 **APO54 – Funds for new communal doors and internal communal refurbishments**

This bid requests funding for new communal doors to be placed on block 26 - 39 New Street Grove and also for the internal stairs and communal areas to be refurbished. Pictures were shown regarding the works proposed.

The value of this bid is for £6,000.00.

Panel enquired why this was being put forward as an area panel bid and not being done through the capital budget.

MPD stated that all the other three blocks had been done through the capital budget but this one for some reason had been missed.

SG said she will speak with John Carlisle of the Capital Investment and Planning Team to enquire if the doors can be done by them.

The first part of the bid replace the communal doors were refused. Panel felt these should be done on a Capital Scheme and not through the area panel.

The second part of the bid for refurbishing the internal communal areas and stairs was deferred and could be resubmit for the next round of bids to be held in May 2009.

SG

- 5.13 **APO61 – Funding for Christmas vouchers for Claremont Grove**
This bid requests funding for £5.00 Christmas vouchers to be given to 123 residents of Claremont Grove who are alone.
Consultation results given were 135 letters sent of which 77 responses were received, 71 were in favour, 4 were against and 2 had no response.
The value of this bid is for £615.00.
This bid was refused. The panel felt the funding for this should be taken out of the money that is made by the TARA and not area panel funding.
- 5.14 **APO62 – Provision for car parking on Bawn Approach**
This bid requests for grass verges to be removed and car parking facilities provided on Bawn Approach.
The value of this bid is for £26,889.00.
This bid was deferred until the next round of bids to be held in May 2009 due to insufficient funding in the capital budget of the area panel budgets.
- 5.15 **APO65 – Fencing to Low Moor Side Court**
This bid requests funding for fencing to be placed to the entrance of Low Moor Side Close. Drawings were produced reflecting works proposed.
Consultation results given were 20 letters sent of which 12 responses were received, 9 were in favour and 3 were against.
The value of this bid is for £1,600.00.
This bid was approved.
- 5.16 **APO66 – Fencing to Whincover Drive**
This bid requests funding for fencing to be placed by the garages on Whincover Drive. Drawings were produced reflecting works proposed.
The value of this bid is for £2,800.00.
GW enquired if the other section at the front of the garages is closed off. If not then fencing this part would be irrelevant.
KB said he is unsure if that section is closed off but this can be looked into and if not, it could be done within the same price as would not need much.
This bid was deferred and can be resubmit in the next round of bids to be held in May 2009 as the panel felt a bit more information was needed.
- 5.17 **APO75 – Funding Christmas celebration at Rycroft Green**
This bid requests funding for a Christmas celebration to be held at Rycroft Green.
BF declared an interest in this bid and left the meeting whilst discussions took place.
KB stated that the total funding is £970.00 but part funding to the value of £450.00 has been secured by the bidder from other sources.
The value of this bid is for £520.00.
Consultation results given were 182 letters sent of which 61 responses were received, 43 were in favour, 17 were against and 1 no response.
GW suggested the poor response could be because it was advertised as a Christmas party and some residents took offence to this and said this would need to be looked into for future bids.
This bid was approved.
- 5.18 **APO82 – Fencing to Greenthorpe Hill**
This bid requests funding for hedging to be removed and replaced with fencing to match the rest of the Greenthorpe Hill estate. Drawings were produced reflecting works proposed.
The value of this bid is for £125,000.00.

This bid was refused, as there is not sufficient funding in the area panel budget to carry out this work.

- 5.19 **APO86 – CCTV cameras for The Heights East and The Heights West**
 This bid requests funding for additional cctv cameras to be placed to the gates on the ground floor chute rooms on The Heights East and The Heights West. KS declared an interest in this bid and left the meeting whilst discussions took place.
 The value of this bid is for £2,000.00.
This bid was approved.
- 5.20 **APO87 – Replacement of flooring in The Heights East and The Heights West**
 This bid requests funding to replace the flooring in the foyers of both The Heights East and The Heights West block of flats. Pictures were shown regarding the works proposed.
 KS declared an interest in this bid and left the meeting whilst discussions took place.
 It was noted that there were 61 flats in each block of which there is only 1 leaseholder in The Heights West.
 Consultation results given were 120 letters sent of which 53 responses were received, 46 were in favour and 7 were against.
 The value of this bid is for £9,000.00.
This bid was refused. Panel felt that there were other bids of a greater priority.
- 5.21 **APO88 – Decorate and carpet room in The Heights East**
 This bid requests funding to decorate and carpet the Tenant and Residents Association room in The Heights East.
 KS declared an interest in this bid and left the meeting whilst discussions took place.
 The value of this bid is for £1,500.00.
This bid was approved.
- 5.22 **APO90 – Fencing on Gamble Hill Grange**
 This bid requests funding to place a fence around the flats on Gamble Hill Grange.
 Consultation results given were 198 letters sent of which 60 responses were received, 54 were in favour and 6 were against.
 The value of this bid is for £50,000.00.
This bid was deferred until the next round of bids to be held in May 2009 due to insufficient funding in the capital budget of the area panel budgets.
- 5.23 **APO100 – Funding for Farnley Sports and Social Club**
 This bid requests funding to provide kits etc for 3 junior rugby league teams at the Farnley Sports and Social Club.
 The value of this bid is for £3,333.00.
 A question was raised if the company logo would be placed on the shirts of the kit.
 KB would check up on this but is certain it will.
This bid was approved.
- 5.24 **APO101 - Fencing to Farrow Vale and Heights Drive**
 This bid requests funding to remove the bushes and complete the fencing to the communal area between Farrow Vale and Heights Drive. Drawings were produced reflecting works proposed.

KS declared an interest in this bid and left the meeting whilst discussions took place.

The value of this bid is for £1,100.00.

This bid was approved.

5.25 **APO102 – Placement of Hoop Type Barriers on Farrow Vale**

This bid requests funding to place hoop type barriers at the edge of the communal grassed areas on Farrow Vale. Drawings were produced reflecting works proposed.

KS declared an interest in this bid and left the meeting whilst discussions took place.

The value of this bid is for £1,350.00.

This bid was approved.

5.26 **APO104 – New magnetic locks for Poplar Mount Block 1**

This bid requests funding to place new magnetic locks on the entry doors of Poplar Mount block 1. Pictures were shown regarding the works proposed.

KB commented that no consultation had been carried out, as this was a number one priority for residents when the Community Partnerships agreements questionnaire was sent out. The questionnaire asked residents to list their first three priorities for their area.

The value of this bid is for £1,000.00.

This bid was approved.

5.27 **APO105 – Fencing the back of Butterbowl Drive**

This bid requests funding to place a fence to the back of Butterbowl Drive on top of an existing wall. Drawings were produced reflecting works proposed.

Consultation results given were 7 letters sent of which 5 responses were received, 4 were in favour and 1 against.

The value of this bid is for £17,600.00.

This bid was refused. Panel felt it was impractical to fence such a large area and said the bid should be reworked and could be resubmit for the next round of bids to be held in May 2009.

5.28 **APO107 – Resurfacing pathways at Dawsons Corner**

This bid requests funding to resurface all the pathways around the Dawsons Corner sheltered scheme.

DA declared an interest in this bid and left the meeting whilst discussions took place.

The value of this bid is for £46,200.00.

This bid was deferred until the next round of bids to be held in May 2009 due to insufficient funding in the capital budget of the area panel budgets.

5.29 **APO109 – Brick edging and Stonework on Heights Way**

This bid requests funding to place brick edging and stonework on the grass verge to prevent residents from parking on the area on Heights Way. Drawings were produced reflecting works proposed.

KS declared an interest in this bid and left the meeting whilst discussions took place.

Consultation results given were 26 letters sent of which 9 responses were received, 8 were in favour and 1 against.

The value of this bid is for £8,903.00.

This bid was refused. Panel felt that because of the historic parking problems in this street, placing the brick edging and stonework to the grass area could create conflict and more problems.

- 5.30 **APO123 – Funding for Staff Diversity Champions Group Events**
 This bid requests funding for future staff diversity champion group, diversity events to be held in the Outer West panel area.
 The original bid request was for a total of £10,000.00. As this amount was over the maximum grant allocation for this area, a request was made to the panel to maybe look at providing funds for half of this now and the other half in the future. The total value of this bid is for £10,000.00.
This bid was approved to the value of £5,000.00.
- 5.31 **APO129 – New equipment to play area Low Moor Side Close**
 This bid requests funding for new play equipment to be provided to a play area on Low Moor Side Close. Pictures were shown regarding the works proposed. The value of this bid is for £1,620.00.
 MPD stated information has been provided that this playground at the present moment is a health and safety issue.
 Questions were asked about how well used the playground is as does not seem to reflect it is well used on the pictures.
 MPD said she would need to look into this.
This bid was refused. Panel felt that this bid was lacking sufficient information on how well used the play area is and the condition of the existing equipment. This would need to be looked into with more depth.
- 5.32 **APO130 – Fencing to Pudsey Road**
 This bid requests funding to place fencing to a communal area on Pudsey Road. Pictures were shown regarding the works proposed.
 The total value of this bid is for £2,000.00.
 GW enquired if the driveway belongs to the owner of the property whose entry is by the side door, and if this is closed off they would be unable to gain access to their home.
 SG commented that it is a pathway by the side of the property and not a driveway.
This bid was approved.
- 5.33 **APO132 – Lighting to garages on Poplar Way**
 This bid requests funding to provide lighting to the garage area on Poplar Way. Pictures were shown regarding the works proposed.
 The total value of this bid is for £5,000.00.
 Discussions were held about the number of street lights being moved at the moment on various estates by highways to give better lighting. Panel felt that maybe they should wait and see if the lamps are moved by highways when renewals are done in the area.
This bid was refused. The panel felt that this may be a highways issue.
- 5.34 **APO133 – Demolition of old bin sheds on Farrow Road**
 This bid requests funding to demolish old bin sheds on Farrow Road. Pictures were shown regarding the works proposed.
 KS declared an interest in this bid and left the meeting whilst discussions took place.
 The total value of this bid is for £3,423.00.
This bid was approved.
- 5.35 **APO134 – Provision of extra parking on Poplar Mount**
 This bid requests funding for the provision of extra parking spaces by Poplar Mount. Pictures were shown regarding the works proposed.
 The total value of this bid is for £45,000.00 as per a quote received in January.

MPD

Questions were asked why are the garages on this area not being used? KS enquired if Brian (Neighbourhood Management Officer) for this area could not do a leaflet drop to each flat encouraging them to use the garages. SG said she would look into getting Brian to do this.

This bid was refused. Panel felt as there are empty garages in the immediate area, the residents should be encouraged to use the existing facilities first.

5.36 **APO137 – Provision of car parking on Tong Drive**

This bid requests funding for the provision of car parking on Tong Drive. The total value of this bid is for £45,000.00.

This bid was deferred until the next round of bids to be held in May 2009 due to insufficient funding in the capital budget of the area panel budgets.

5.37 **APO147 – Lighting to the garages on Crimbles Court**

This bid requests funding to improve the lighting by the garages on Crimbles Court. Pictures were shown regarding the works proposed.

The total value of this bid is for £10,000.00.

PP gave a brief insight into this area where the lighting is needed and the reasons why.

A question was raised if all the garages are tenanted.

PP confirmed they were all tenanted.

This bid was approved.

5.38 **APO184 – Funding for a table for The Heights East**

This bid requests funding for a table to be bought for when meetings are held by the TARA in the community room at The Heights East.

KS declared an interest in this bid and left the meeting whilst discussions took place.

The total value of this bid is for £140.00.

This bid was approved.

5.39 **APO185 – Funding for printer cartridges and paper for The Heights East**

This bid requests funding to enable The Heights East TARA to buy printer cartridges and paper.

KS declared an interest in this bid and left the meeting whilst discussions took place.

The total value of this bid is for £140.00.

This bid was refused. Panel felt the TARA funding that is granted should be used to pay for items such as these.

5.40 **APO186 – Gates for the chute rooms on The Heights East and The Heights West**

This bid requests funding for gates to be fit on the ground floor chute rooms at The Heights East and The Heights West. Pictures were shown regarding the works proposed.

KS declared an interest in this bid and left the meeting whilst discussions took place.

The total value of this bid is for £1,700.00.

MR enquired if the previous bid approved in May 2008 for fencing around both the blocks would not alleviate this.

KB explained that although the fencing will be there, people would still be able to gain access to the area.

6.0 Any Other Business:

6.1 KS requested that if papers are bulky could they be sent special delivery in future.

7.0 Date and Time of Next Meeting:

Wednesday 10th December 2008 at Westfield Chambers

5.30pm (5.00pm – Refreshments)

Signed.....

Date.....

Originators: Amanda Jackson

Tel: 0113 39 50215

Report of the Director of Children's Services

Outer West Area Committee

Date: 19th December 2008

Subject: The Children and Young People's Plan 2009-14 and the development of local priorities for action

Electoral Wards Affected: All <input checked="" type="checkbox"/> Ward Members consulted (referred to in report)		Specific Implications For: Equality and Diversity <input checked="" type="checkbox"/> Community Cohesion <input checked="" type="checkbox"/> Narrowing the Gap <input checked="" type="checkbox"/>	
Council Function <input checked="" type="checkbox"/>	Delegated Executive Function available for Call In <input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>	

EXECUTIVE SUMMARY

This report sets out a proposed structure for the new Children and Young People's Plan (CYPP), describes its first cut priorities after consultation, and suggests how we may develop local relevancy to inform the work of Children's services in the area committee area over the next five years.

RECOMMENDATIONS

The Committee is asked to:

- Note the contents of the report.
- Nominate an Elected Member to work with the Locality Enabler and the Area Manager on behalf of the Area Committee to develop the local context for these priorities and develop local actions for the Area Delivery Plan 2009/10.

1.0 Purpose of report

- 1.1 The purpose of this report is to outline the draft city-wide CYPP framework and priorities and seek the involvement of the Area Committee in identifying local priorities for children and young people to drive the work of Children's services in this Area Committee area.

2.0 Background

- 2.1 The Children's Act 2004 required all local authorities to produce a Children and Young People's Plan (CYPP) to act as the single over-arching strategy for improving the outcomes of children and young people. The first Leeds Children and Young People's Plan was completed in 2006 and covers the three years 2006-09. Currently, we are developing a new plan for the city which – it is envisaged - will run for 5 years (2009-14).
- 2.2 It is proposed that we do not develop any further wedge CYPPs or replicate the individual service plans for agencies that already exist and have their accountability mechanisms in place. Rather we develop local priorities for joint action and that the area delivery plan becomes the definitive document by which area committees discharge their enhanced role in influencing, and their developmental and consultative responsibilities, in relation to Children's Services (as per the Exec Board of 16 July 2008).

3.0 Process for developing the draft CYPP 2009

- 3.1 The draft of the new CYPP (2009-14) has been informed by an extended period of learning, debate and analysis. Over the past year a wide range of processes and the input of a wide range of partners have helped to develop this new framework and its contents.

4.0 Draft CYPP 09 priorities

- 4.1 The improvement priorities set out in the proposed structure are based on those in the Leeds Strategic Plan. From our work so far with a range of stakeholders, the priorities appear to be -
- Improving early learning outcomes in deprived areas (Foundation Stage Profile/Key Stage 2)
 - Reducing teenage conception rates
 - Reducing secondary persistent absence
 - Reducing numbers of young people not in employment, education or training (NEET)
 - Reducing the need for children to be in care (the priority previously known as reducing the number of Looked After Children)
 - Improving outcomes for Looked After Children
 - Reducing child poverty.
 - Places to go, things to do

5.0 Next steps

- 5.1 Area Committees and local children's services leadership teams are being asked to review the city-wide priorities described in **Section 4.1** within the local context and to nominate a lead Elected Member on behalf of the area committee to work with the Locality Enabler to identify key local issues which will be built into the Area Delivery Plans for 2009/10.
- 5.2 Local Wedge Leadership Teams will hold a collective accountability to deliver the actions in collaboration with and supportive of extended service clusters in local communities.

Integrated children's services teams are currently being developed to ensure resource is increasingly locked into family-centred responses.

- 5.3 After the recent themed meetings on extended services delivered by Children's Services within many Area Committee areas, Elected Member engagement with extended service clusters would be welcomed. It would provide a greater understanding and influencing of the work of Children's Services in and around their wards, as we reengineer resources for more effective and personalized responses to family need.

6.0 Recommendations

The Committee is asked to:

- Note the contents of the report.
- Nominate an Elected Member to work with the Locality Enabler and the Area Manager on behalf of the Area Committee to develop the local context for these priorities and develop local actions for the Area Delivery Plan 2009/10.

Background Papers

- Children and Young People's Plan 2006-09
- Exec Board Report 16 July 2008: Area Committee Roles for 2008/09

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Report of the Director of Children’s Services

Outer West Area Committee

Date: 19th December 2008

Subject: Revised Children’s Services arrangements for more effective locality working with families

Electoral Wards Affected:

All

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function	<input checked="" type="checkbox"/>	Delegated Executive Function available for Call In	<input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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Executive Summary

Being more responsive to specific local needs was one of the key ambitions behind the evolution of our city’s children’s trust arrangements. This approach demands a reshaping of our existing wedge children services arrangements and the strengthening of wider linkages, e.g. into Area Committees, to support extended service clusters¹ in their development. We have made considerable progress in reshaping the arrangements, however, this is very much a work in progress and elected members are requested to engage, support, and influence the developments at ward and extended service cluster level.

1.0 Recommendations

¹ There are some 38 extended service clusters consisting of schools, children’s centres, and other providers in the city. They offer a range of services already, for example, child care and referrals to more specialised support, and are increasingly becoming key to the delivery of integrated services. These clusters are formalising their governance arrangements to become fit for purpose for service delivery and the local commissioning of services, for example, through forming collaborative committees or schools trusts.

The Committee is requested to:

- Note the report
- Nominate an Elected Member (where committees have not already done so) to:
 - (1) work with the Locality Enabler and the Area Manager (on behalf of the Area Committee) - to take these developments forward and
 - (2) to represent the Area Committee on the West Children Leeds Partnership, subject to Member Management Committee approval.

It would be helpful if the elected member were the same member for developing the local priorities.

2.0 Appendices

Appendix 1: Generic diagram of the Leeds Children's Trust Arrangements when they were set up in April 2007

Appendix 2: A copy of the report to Children's Services Scrutiny Committee on the Leadership Challenge for member information and interest

Appendix 3: A diagram to show how the developing local picture links to Area Committees and ensures engagement beyond Children's Services

Appendix 4: A list of the codes of corporate governance and how the revised arrangements will meet them

1.0 Purpose Of This Report

1.1 This report provides an overview of the evolution of locality children's trust arrangements. It seeks to inform the committee of developments in recent months, confirm the direction of travel for revised arrangements, and seeks member involvement in ensuring that priorities and actions are relevant and delivered by the Leadership Teams.

2.0 Background Information

2.1 The Children's Act 2004 heralded a period of a significant change and development for Children's Services through to 2014. Nationally, developments in shared systems and arrangements, integrated planning and commissioning, integrated systems, and integrated front line delivery are underway.

2.2 As **Appendix 1** shows, it has always been the intention that locality arrangements would be an integral part of the overall Children's Trust Arrangements. The 'West Leeds Project'² the work of the Brigshaw cluster in East Leeds, the 'Leadership Challenge' (**Appendix 2 for background information**) in the NETWORKS cluster in North East Leeds, and the School Partnership Trust in Garforth have helped us to understand better the things we need to do to deliver better services to families.

2.3 Most recently, we held a well attended and successful Governance Seminar (July 2008) with a wide range of stakeholders including elected members, school governors, and the voluntary, community, and faith sector. We received overwhelming endorsement of this approach to locality working.

2.4 Guiding principles have been developed through these discussions and these are:

- All partners will remain responsible and accountable for decisions on their individual services and resources³
- There will be no change to the accountabilities of council officers or to the council's constitution.
- Partners should work together locally with a common purpose to secure high quality integrated services for children, young people, and their families
- We must reduce duplication of effort and the number of meetings that take place around the same family issues in different agencies
- Revised locality arrangements should ensure leadership by and democratic accountability to elected members for the integration of children's services through Area Committees and their Area Delivery Plans
- The responsibilities and accountabilities of existing groups such as the Education Area Management Board and their frameworks will be secured in the new arrangements and these existing groups dissolved.

² The West Leeds Project was established in 2005 in order to develop early knowledge and learning arising from the changes implemented by the Children Act, 2004, and the related Every Child Matters agenda.

³ The Director of Children's Services (DCS) holds on behalf of the local authority those statutory accountabilities and responsibilities relating to the provision of all the authority's children's services. The DCS is accountable for the achievement of national and local outcomes and in turn can hold partners to account for delivering the outcomes in the City's Children and Young People's Plan. The Children's Act 2004 also requires a Lead or Executive Member for Children's Services. Cllr Golton fulfils this role in its broadest sense. However, given the size of the portfolio in Leeds, Cllr Harker fulfils the responsibilities in relation to education functions of the Council. Cllr Golton and Cllr Harker are supported by two lead members.

2.5 All of this collaborative work has determined the following core elements in the locality children's trust arrangements -

2.6.1 A Wedge Children's Services Partnership with the breadth and depth of children, young people, and family services to develop priorities for improved targeting of resources. Rather than a formal and separate partnership with a plethora of meetings, this could consist of a series of community engagement events where local people could help to shape these priorities more effectively. We wish to seek help and support on how we could best achieve this engagement.

2.6.2 Wedge Children Leeds Leadership Team with officer representation from extended service clusters (or other appropriate partnerships) and wedge leaders from children, young people, and family services to drive and manage service integration in response to the priorities and plans for the wedge.

We believe that this development of our locality working gives us more opportunities to discuss problems together, work better together, and improve professional practice, whilst retaining the lines of accountability that exist currently.

2.7 **Appendix 3** shows the revised arrangement. These core elements would be time limited from April 2009 and exist to deliver integrated children's services teams at cluster level.

2.8 Decision-making at local level often takes place along agency or service lines or in small groups working in isolation. It is envisaged that these emerging children's trust arrangements will help to:

- Reduce duplication of effort and the number of meetings that take place around the same family issues in different agencies
- Monitor and evaluate the local impact of services
- Consider and promote redirection of resources, where appropriate, to better meet the needs of children, young people and their families
- Promote a more flexible and creative use of resources.
- Recognise that children, young people, parents, and carers move across wedge and cluster boundaries to attend learning, work opportunities and access services. It is an imperative that service integration at all levels recognizes and addresses the associated challenges.

We need the Area Committees support and help to broaden the engagement of this arrangement with other key aspects of its work.

4.0 Legal and Resource Implications

4.1 Implications relate to the provision of advice, guidance and support for the further development of the arrangements outlined in this paper. This support will come from within existing resources.

4.2 The locality arrangements will fully meet the requirements of the code of corporate governance. Report will be taken to the corporate Audit and Governance Committee as appropriate. **Appendix 4** outlines how the arrangements will meet the code of corporate governance.

5.0 Conclusions

- 5.1 Good progress has been made on the development of our concept for locality children's trust arrangements. The concept is very much a refinement of our existing governance and accountability but with greater reach and penetration into the localities in the city. The arrangements emphasize the need to provide local leadership to unblock barriers to improving outcomes for children and young people and the need for democratic accountability for the deployment of publicly funded resources at extended service cluster level.

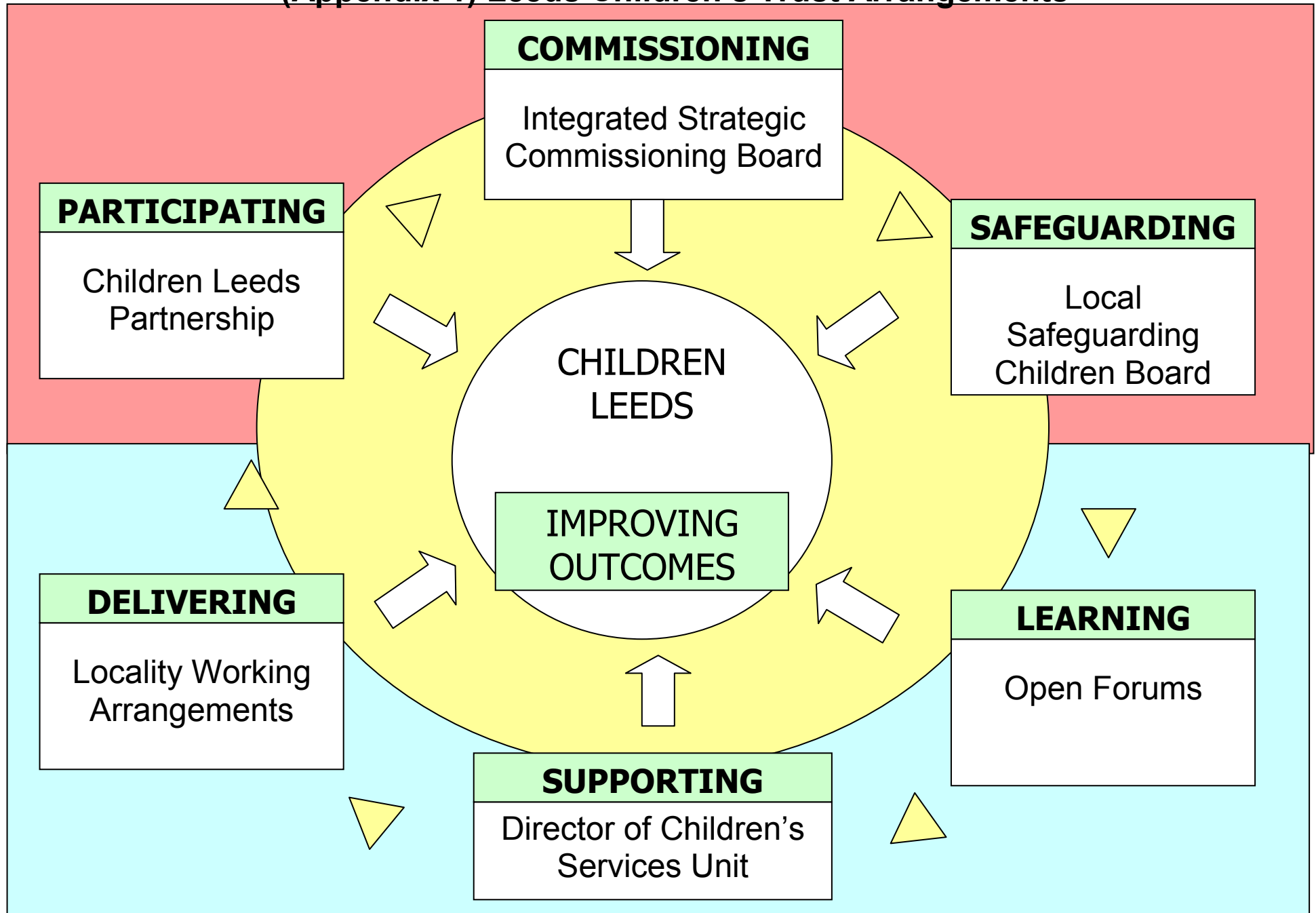
6.0 Recommendations

The Committee is requested to:

- Note the report
- Nominate an Elected Member (where committees have not already done so) to:
 - (1) work with the Locality Enabler and the Area Manager (on behalf of the Area Committee) - to take these developments forward and
 - (2) to represent the Area Committee on the West Children Leeds Partnership, subject to Member Management Committee approval.

It would be helpful if the elected member were the same member for developing the local priorities.

(Appendix 1) Leeds Children's Trust Arrangements





Originators:
Shaïd Mahmood

Tel: 0113 395 0215

Report of the Director of Children's Services

Children's Services Scrutiny Committee

Date: 16th October 2008

Subject: The Leadership Challenge

Electoral Wards Affected:

All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Purpose of this Report

1.1 This report seeks to explain why we initiated the Leadership Challenge project, how we did it, what we did, what the outcomes were, what we learnt from doing it, and what we are going to do with what we have learnt. Throughout the report are a number of short inserts taken directly from comments made by those involved with the project, as a way of sharing their learning with members of the Children's Services Scrutiny Board.

2.0 Why did we do it?

2.1 The Leadership Challenge was a collaborative action learning project between Leeds City Council, Children Leeds, and the Improvement and Development Agency for local government (IDeA). It enabled the seaming together of three specific strands of interrelated work:

- The role of elected members as community leaders and champions for equality and diversity
- The evolving role of leaders and leadership within and around local communities
- The remodeling of children's services collaborative working arrangements in localities to improve outcomes for children and young people

2.2 What would success for the project look like?

- Elected members would be actively involved and engaged locally and provide leadership to help unblock barriers to progress in improving outcomes.
- Connectivity between our local children's services leadership and our citywide children's trust arrangements would be better understood and improved.

- The skills and behaviors that leaders need in an integrated children's services world and the roles that we need locally to drive integration would be better understood
- The way we work with families and develop our collaborative problem solving skills would be improved
- Our frontline support staff would be actively involved in decision making processes and be supported to work well together on problem solving activities.
- Learning would be shared between those involved on the project, across the wedge, the city and nationally.

2.3 The Leadership Challenge centred on the NETWORKS extended services cluster around Carr Manor High School. The cluster was an advanced cluster with relationships between the high school, several primary schools, the Children's Centres and local voluntary youth provision already developing at a pace. It had been seeking to determine its future and as a consequence was enthusiastic about participating in the Challenge. Additionally, this cluster was of interest as it drew its children and young people from a number of ward boundaries - involving different political parties - and from across wedge and therefore service boundaries.

"This project has helped us, as leaders, to look towards building sustainable relationships with other services, which enable us to do our own jobs better"a local leader

3.0 How did we do it?

3.1 To initiate the project we brought together a diagonal slice of the key leadership components in three distinct strands:

- Equalities
- Local Leadership, and
- Strategic Commissioning

3.2 The Equalities Group was a delivery group of frontline practitioners many of whom had no history of working together. The Local Leadership Group were local children's service leaders, e.g. Head Teachers, Team Manager Children and Young People's Social Care, Children Centre Manager, or community leaders including elected members. The strategic commissioning group consisted of commissioners of a range of citywide children's services.

3.3 A project steering group was established consisting of the Deputy Director of Children's Services, the Locality Enabler for the North East, a senior manager from the Equalities Team, a senior manager from the policy, performance, and improvement team, a regional associate from the IDeA, and IDeA consultant, and a member from the NETWORKS cluster management Group. The work was supported by two project officers. The role of the steering group was to manage the interrelationships of the three separate strands of work, to facilitate and drive the project, to negotiate the involvement of specific individuals as appropriate, to ensure shared learning opportunities within and across the strands was maximized, and to leverage key learning both citywide and nationally. The project was to run initially for 6 months - later extended to 9 months - from September 2007-July 2008.

"Within this cluster, the challenge has helped us to have an 'open door' policy between our services, though we recognise that there are other services who we need to help join this journey".....a local leader

4.0 What did we do?

- 4.1 It was quickly determined that the project required a problem solving activity to help initiate the work of the individual groups, to ensure a consistent connecting theme across the groups, and to elicit leadership behaviors to enable better understanding of what it took to unblock barriers to progress locally. It was agreed that the number of young people Not in Employment Education and Training within the city was a cause of concern. It had been identified that there were a number of common factors that led to a young person becoming NEET, however, many of these factors were being addressed with the young person in isolation and in the absence of a family approach. In discussion with the Locality Enabler, Primary Head Teachers and colleagues from Early Years had stated that the behaviors and conditions that led to young people becoming NEET at 16,17, and/or 19 years of age were clearly evident at an early age and that these behaviors were prevalent in families. Consequently, the problem-solving activity chosen to help initiate activities and elicit leadership behaviors through the course of the project was to develop a family based response to NEET.

"The learning from this project has also enabled us to think creatively about how a locally based commissioning pilot could work!".....a strategic commissioner

- 4.2 Families were identified by Head Teachers and Children Centre Managers from within the extended service cluster. Criteria for selection ranged from school attendance, difficulties in engaging pupils/parents, carers, and siblings, troubling or challenging behaviors, and difficult or challenging family backgrounds. It was determined that the identified families were low income families living in deprived neighborhoods and that domestic violence was prevalent in some.
- 4.3 It became clear through the course of the Leadership Challenge that the common assessment framework (CAF) was fundamental to developing and landing an integrated response from children's services. Ideally, the CAF should help to identify the gaps in services that a family or an individual may need to improve their outcomes and serve as an evidence base for what is needed to do so, so that barriers to progress may be unblocked and resolved at the level closest to the family.

"Having the opportunity to meet with each other and not to have to work in isolation has been really helpful. At the meetings we have been able to discuss our families, sharing knowledge and information. What has been really useful is that at some of our discussions colleagues know of some agency or somewhere to contact with issues that have arisen from their family on a CAF".....a frontline practitioner

- 4.4 For many frontline practitioners the CAF was new and time was taken to provide training, development and follow-up support for the CAF process. Practitioners supported by their line managers found the CAF process easier to adopt than those practitioners that were less well supported. Nevertheless, through the course of the Challenge the interrelationships between the equalities group and the local leadership group developed to such an extent that support to those practitioners less well supported was secured.

"The leaders i.e. our line managers have been very supportive of the process. We have been encouraged to attend the meetings and to be fully active in the project. To be part of the project has been an empowering process for the group members".....a frontline practitioner

- 4.5 It also emerged through the period of the Challenge that the team around the practitioner within a service must be supportive of the CAF process for the practitioner to feel fully supported in implementing the changes that joint working arrangements demand. The project served to further highlight the expertise of those working directly with families and the need to further engage and harness this expertise in a way that is productive and that seeks to unblock barriers through local solutions.

"....the group members who are involved in CAFs and multi agency group meetings, (reported) that families are finding that the behaviour their child was displaying has improved, and that as the parent they can play a part in improving their child's behaviour".....a frontline practitioner

- 4.6 The local leadership group explored professional boundaries and service divisions that inhibited their ability to work together. In addition to wrestling with challenges for support and resources from the equalities group and improving their knowledge/understanding of strategic commissioning and their role in it, they explored leadership and the source of power, influence, and resources. Through the nine months of the project these local leaders became a more cohesive and cogent group. Attendance was high and increased over time as more local leaders joined the project, often actively seeking membership to the group. Apart from bringing knowledge or resources to the table, these Leaders brought unique relationship networks into play to help solve problems collaboratively. It became apparent that loyalty to the families increased and the notion of joint accountability to children, young people, and families became increasingly important. Having the right person, at the right place, at the right time was important to ensuring needs were being met. Involvement in this project offered opportunities, information, and insights that were unavailable to others. Often this leadership came from those not in positions of relative power or authority. Leadership meant coordinating the wealth of ideas to help people make the right choices in connection with others locally. This learning informed the development of a specific role – the Integrated Services Leader – to add capacity and trial how this would work across neighboring clusters

"This project has helped us, as leaders, to look towards building sustainable relationships with other services, which enable us to do our own jobs better"a local leader

- 4.7 Attendance at the strategic commissioning group diminished over time but the group retained a small core membership for the lifetime of the project that continued to provide information, advice, and guidance to the local leadership on aspects of strategic commissioning. Both the equalities group and the local leadership group felt remote from strategic commissioning and wished to better understand the concept, their role in it, and how they could influence it through evidence based local intelligence or locally commissioned services. It felt to local leadership that strategic commissioners were often remote from the problems that needed to be resolved and were not using their local intelligence to inform and shape their commissioning work. In response, commissioners shared a simple

4-stage model of commissioning and worked with the other two groups to test the model against the NEET problem described earlier. Analysis of the local NEET picture provided by commissioners helped work on a joint response to NEET for the cluster, using outcome based accountability methods. This joint response led to discussions about how the local leadership group better aligned resources and service delivery to best fit the levels of local need. The collaboration resulted in the NETWORKS cluster contributing to the work on the commissioning specification for Information, Advice and Guidance (IAG) services in the city.

"Through involvement with this project the Strategic Commissioning Group have recognised the need to engage with localities over the development of commissioning in Leeds".....a strategic commissioner

5.0 What were the outcomes of the project?

5.1 In summary, the Leadership Challenge has:

- Developed action learning on the leadership behaviors needed locally through better integrated service delivery to improve outcomes for children, young people, and their families
- Promoted greater understanding of the changing roles of practitioners, local leaders, and strategic commissioners focusing on outcomes
- Explored what integration means at different levels of need and across service delivery through the CAF, directly supporting Narrowing the Gap and the governments' Place Shaping Agenda
- Introduced family based preventative approaches to children and young people at risk of becoming NEET and agreed a common purpose around integration defining it for themselves
- Actively involved and engaged an increasingly broad range of partners and stakeholders including the voluntary, community, faith sector, elected members, the police and schools
- Provided a sense of local ownership through the development of local solutions
- Recognised the value of 'diagonal' slice working in improving outcomes for children, young people, and families

"As leaders we have a critical role in enabling a culture change amongst our staff, through implementing our learning from this project"....a local leader

6.0 What have we learnt by doing it?

6.1 We have learnt:

- The value of the active involvement and engagement of elected members locally in challenging and supporting children's services colleagues to help unblock barriers to progress in improving outcomes.
- How to better connect our local children's services leadership and our citywide children's trust arrangements and improved our understanding of the roles that may help foster this connectivity locally.
- The skills and behaviors that leaders need in an integrated children's services world and the roles that we need locally to drive integration would be better understood
- How we can improve the way we work with families and develop our collaborative problem solving skills

- How our frontline support staff should be actively involved in decision making processes, supported in their work, and the methods we can use to help us solve problems and overcome barriers to progress.
- What we need to develop to help the learning from the Leadership Challenge to be shared between those involved on the project, across the wedge, the city and nationally.

"As a leadership group, our specific response to enabling leadership capacity to support integrated working, is through the appointment of an 'Integrated Services Leader' who will be enabled, with our full permissions to lead integration in our cluster".....a local leader

7.0 What are we doing with what we have learnt?

7.1 We are:

- Informing the work of member development in the local authority in relation to leadership of children's services locally.
- Informing the work of children's services leadership development in the city.
- Developing products to use nationally so that others may aspire to their own leadership challenge and provide pointers on how to lead together that explore local joint accountability and the leadership skills and behaviors that underpin it.
- Informing the work on revising our strategic commissioning framework to bring in the benefits of local intelligence to inform city wide and local commissioning and bring meaning and connectivity to the integrated strategic commissioning strategy locally. In doing so, we have sought to build in learning from the recent work of the Joint Preventative Commissioning Panel on wedge based innovation funding.
- Informing the work on our locality children's trust arrangements to deliver step-changes in the way children's services leaders collaborate together locally. Indeed, children services in the North East wedge have assembled a Children's Service Leadership Team based on their experience of connected leadership and are developing their working arrangements further to provide effective support for local solutions.
- Trialing a new role – the integrated services leader – in the cluster and across other extended service clusters to better integrate in an environment where there are movements of children and young people to attend learning or support.
- Providing CAF and lead professional training across the North East Wedge with increasing engagement.
- Exploring with Health, PCT, Police, the VCFS, and Housing how we better engage and have the right leadership in our leadership teams locally.

"Connected leadership is something which will enable us to deliver better and more integrated children's services".....a local leader

8.0 Conclusions

8.1 Earlier in this report we articulated our success criteria as being:

- Elected members would be actively involved and engaged locally and provide leadership to help unblock barriers to progress in improving outcomes.

- Connectivity between our local children's services leadership and our citywide children's trust arrangements would be better understood and improved.
- The skills and behaviors that leaders need in an integrated children's services world and the roles that we need locally to drive integration would be better understood
- The way we work with families and develop our collaborative problem solving skills would be improved
- Our frontline support staff would be actively involved in decision making processes and work well together on problem solving activities.
- Learning would be shared between those involved on the project, across the wedge, the city and nationally.

8.2 We have made strong progress across all 6 criteria in completing the Leadership Challenge project. We have taken stock of our learning and are beginning to apply it in a range of further developments – fulfilling our original intention of action learning.

8.3 Creating strong, prosperous, and cohesive communities - in which the Council's role in providing community leadership and nurturing it in others is crucial - is both a corporate priority and an integral part of the Vision for Leeds. The Leadership Challenge has responded directly to the key requirements of the next CPA Corporate Assessment and the 'Strong and Prosperous Communities' white paper in relation to leadership development and partnership working.

8.4 The Leeds Strategic Plan articulates a single shared set of outcomes and priorities for the city in agreement with partners. The Leadership Challenge has enabled a collaborative problem solving focus on a family approach to NEET that directly contributes to the achievement of these priorities and affords a new way to approach our individual and joint accountabilities in relation to the Strategic Plan and its local derivations.

8.5 The Leadership Challenge has directly influenced the shape of the locality dimension of our children's trust arrangements in the city. Children's services are developing leadership teams of officers from Children's Services and partnerships – which we envisage - would have a key role for elected members to provide connected leadership of our collaborative work. It has also influenced our work on the revised commissioning framework and introduced important opportunities to commission services and develop our thinking on the roles that can help the integration of Children's services locally.

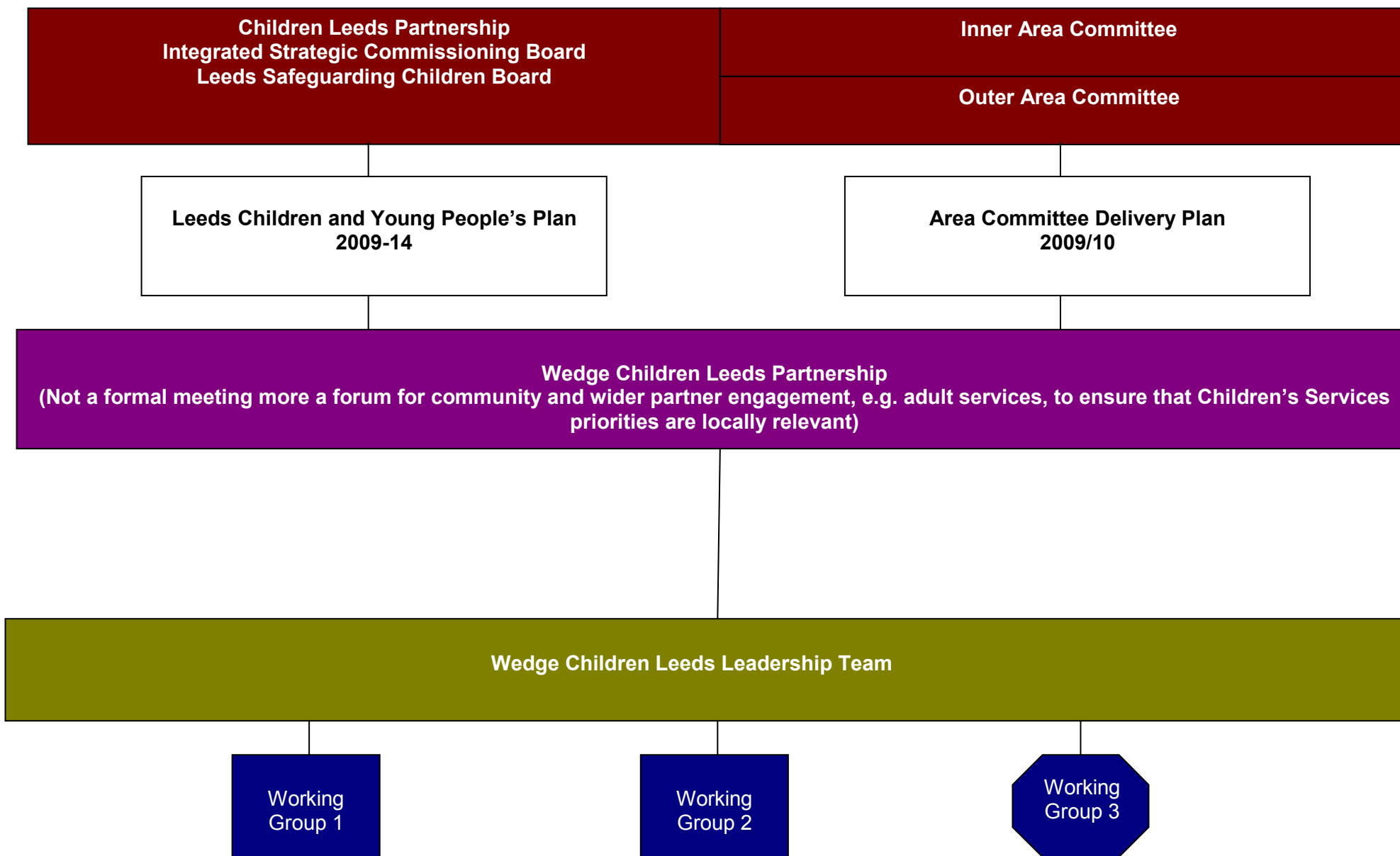
8.6 Finally, the Leadership Challenge has been both a local and a national collaboration. The opportunity for Leeds to contribute to national work on developing leadership in an integrated children's services world is significant and we will ensure that the opportunity is not lost.

9.0 Recommendations

The Committee is requested to:

- Note the report
- Request a further report on the work to develop elected member roles around children's services aspects, the work to develop local children's trust arrangements and associated commissioning developments, and the products developed from the leadership challenge and their dissemination.

Appendix 3 – What the revised arrangements will look like



Appendix 4 - How we will meet the requirements of the Code of corporate governance?

1.1 **Focussing on the Council's purpose and community needs**

- a. The wedge based arrangements described above will directly support the delivery of the priorities of the Leeds Children and Young People's Plan.
- b. Wedge children and young people's plans will be expressed in area delivery plans at area committee level ensuring connectivity to the Leeds Strategic Plan. These local plans will help to deliver services that meet the needs of the local community and ensure that services are prioritised and resources directed to those who need it most.
- c. The wedge partnership will ensure that local priorities are developed, understood, and direct the work of children's services officers at leadership teams. The wedge partnership will also develop effective relationships and partnerships with other public, private and voluntary, community, and faith sector organisations.

1.2 **Having clear responsibilities and arrangements for accountability**

- a. The revised arrangements at locality level propose no changes to the scheme of delegated council responsibilities to Directors and other appropriate officers at this time.
- c. Reports on the activities of local arrangements will be provided to the Children's Services Scrutiny Committee to discharge the council's scrutiny responsibilities.
- d. There will be no change to the council's Constitution including the scheme of delegation of Council and Executive functions in relation to Children's Services, protocols governing member/ Children's Services officer relations and the roles of members and officers in decision making.

1.3 **Good conduct and behaviour**

- a. The Council's values, codes of conduct, and protocols will apply to elected members and officers/employees on wedge based locality arrangements so that employees of the authority are not influenced by prejudice, bias, or conflicts of interest in dealing with different stakeholders.
- b. The governance framework that applies to significant partnerships such as the Children Leeds Partnerships and indeed that of the children trust arrangements in the city will apply to these local arrangements.

1.4 **Taking informed and transparent decisions which are subject to effective scrutiny and risk management.**

- a. Decision-making by Council officers at wedge level will be transparent and decisions taken will be recorded in minutes of meetings and reports and these will be available publicly.
- b. Decisions and decision makers will be scrutinised and held to account through Children's Services Scrutiny Committees and locally by Area Committees, through reports on children's services actions in Area Committee delivery plans.
- c. In quality assuring the children's services arrangements at locality level the council's risk management process in relation to significant partnerships will apply.

1.5 **Developing the capacity and capability of members and officers to be effective.**

- a. We will communicate with the Council's committees on the developments on locality working arrangements.
- b. We will inform member development programmes to ensure understanding of what we are doing and engage elected members on the locality working arrangements.
- c. We have held a number of meetings and seminars in wedges and with officers at the centre, including those of partners agencies, to engage in discussion on the new arrangements and will work with officers and elected members to develop the arrangements in the coming months.
- d. We have and will continue to communicate through the Every Child Matters Update document that is distributed widely on a fortnightly basis.
- e. We will work with corporate governance/legal officers to develop the detailed terms of reference for the arrangements and communicate them widely.
- f. We will ensure that what we have learnt in developing locality arrangements informs leadership development programmes such as from 'Good to Great' so that we share the experience in a 'one council' approach.

1.6 **Engaging with local people and other stakeholders**

- a. The locality trust arrangements will form and maintain relationships with the leaders of other organisations
- b. Local forum events will be held by the partnership to ensure local priorities are expressed in wedge children and young people's plans
- c. Themed meetings on aspects of children's services will be held in collaboration with elected members at area committees and with the community
- d. Extended service clusters will express local priorities in their development plans that will be supported by wedge leaders
- e. The local children and young people's plans will be expressed in the area committee delivery plan
- f. The participation of children, young people, parents and carers in shaping local services will be integral to the locality trust arrangements as they are to the city wide arrangements.



Originator: Gill Hunter

Tel: 2243200

Report of the North West Divisional Community Safety Partnership

Outer West Area Committee

Date: 19th December 2008

Subject: Community Safety Annual Report

Electoral Wards Affected:

Calverley and Farsley
Farnley and Wortley
Pudsey

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated
Executive Function
available for Call In

Delegated Executive
Function not available for
Call In Details set out in
the report

1.0 Executive Summary

1.1 This report provides Members of the Area Committee with an overview of the performance of the North West Divisional Community Safety Partnership and the West Outer Neighbourhood Policing Team. It will also include details of the initiatives that have been delivered in local communities in West Outer to reduce crime and disorder and reassure local communities. The report focuses upon the period 1st July 2007 to 30th September 2008.

2.0 The purpose of this report is to:

- Report on multi-agency ward based sub-groups and activities
- Report on the performance of the North West Police Division and ward crime statistics
- Report on Neighbourhood Warden, PCSO activity and Police Operations from 1st July 2007 to 30th September 2008.

3.0 Update on Restructure of the North West Police Division and Multi-Agency Tasking Arrangements

The Divisional Community Safety Partnership (DCSP) Strategic Plan has now been produced. The document will be the framework upon which the DCSP will develop activity and manage performance against strategic outcomes of the city, Safer Leeds Strategy 08 – 11 and the Area Delivery Plan. The DCSP Strategic Plan is attached at Appendix 1.

The neighbourhood police teams and the Outer Multi-Agency tasking teams are aligned to ward boundaries.

3.1 Performance Framework

The co-chairs of the multi-agency meetings have responsibility for monitoring performance and local delivery which is overseen by the Area Community Safety Co-ordinators and Police Inspectors. The introduction of the action template has proved valuable in recording evidence of supporting locality focused working.

The intention is to provide a summary of local actions from West Outer to Ward Members which will be included in the quarterly Divisional Community Safety highlight report.

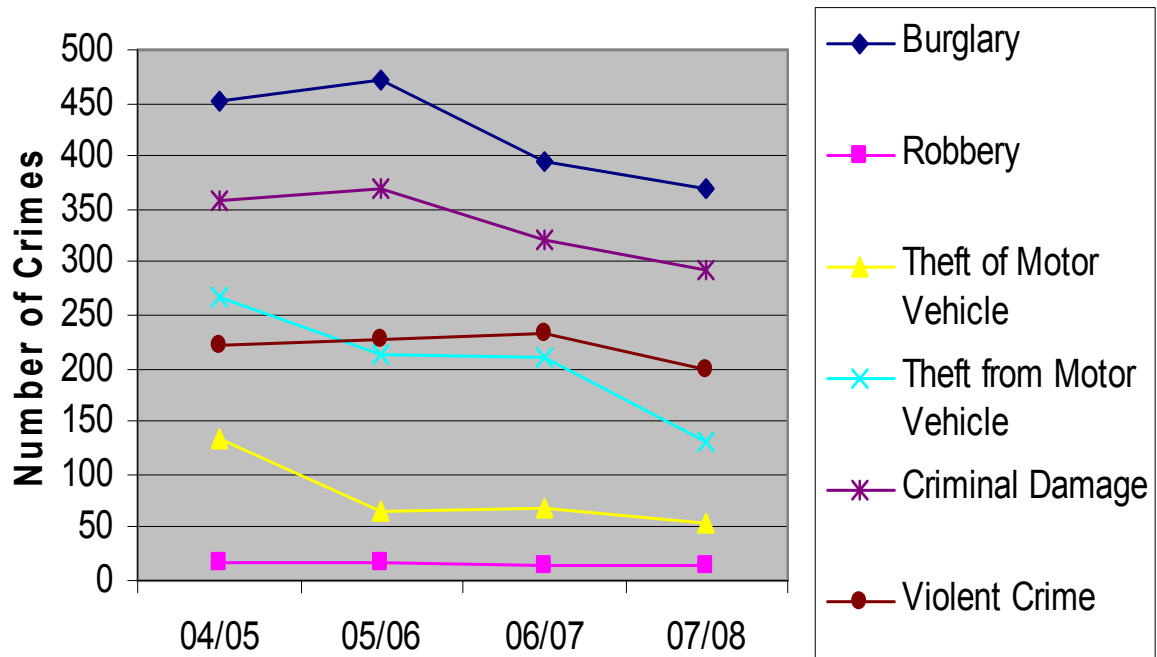
4.0 Ward Crime Statistics

Detailed below are crime statistics from April 2004 to March 2008 across West Outer wards and a comparison of all crime between those wards.

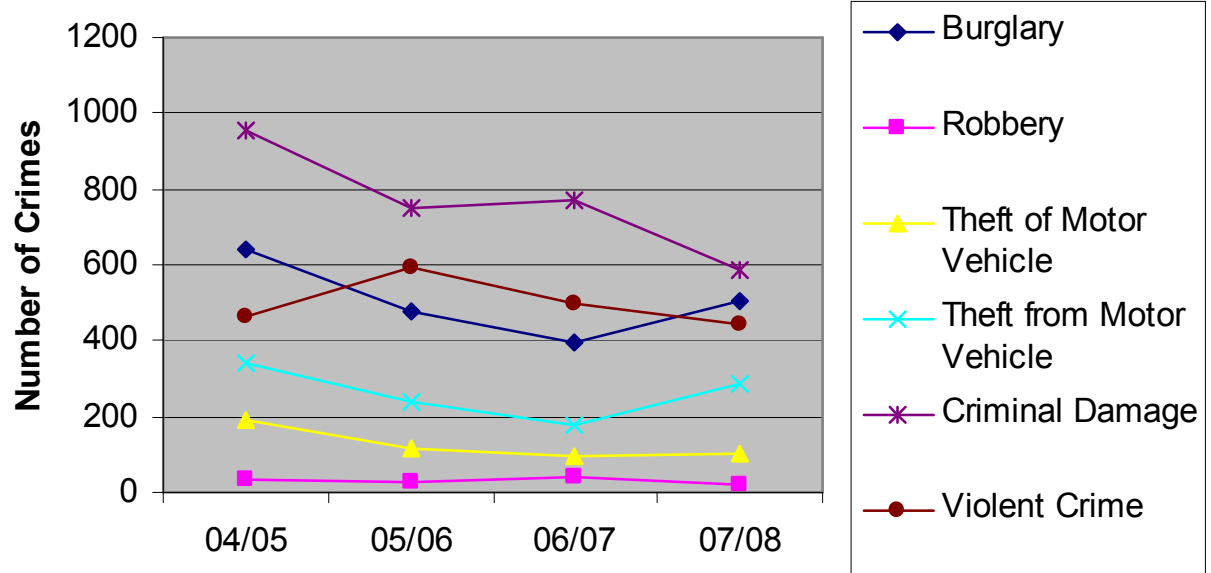
	Calverley and Farsley				Farnley and Wortley			
	04/05	05/06	06/07	07/08	04/05	05/06	06/07	07/08
Burglary	453	473	396	368	639	480	395	507
Robbery	16	17	14	15	32	24	39	18
Theft of Motor Vehicle	134	66	67	55	192	119	93	101
Theft from Motor Vehicle	267	214	211	131	340	238	179	287
Criminal Damage	357	369	322	294	956	752	768	588
Violent Crime	222	226	233	200	461	590	496	446

	Pudsey			
	04/05	05/06	06/07	07/08
Burglary	497	371	401	346
Robbery	20	16	23	17
Theft of Motor Vehicle	107	76	70	50
Theft from Motor Vehicle	310	211	275	164
Criminal Damage	614	582	541	439
Violent Crime	301	360	279	272

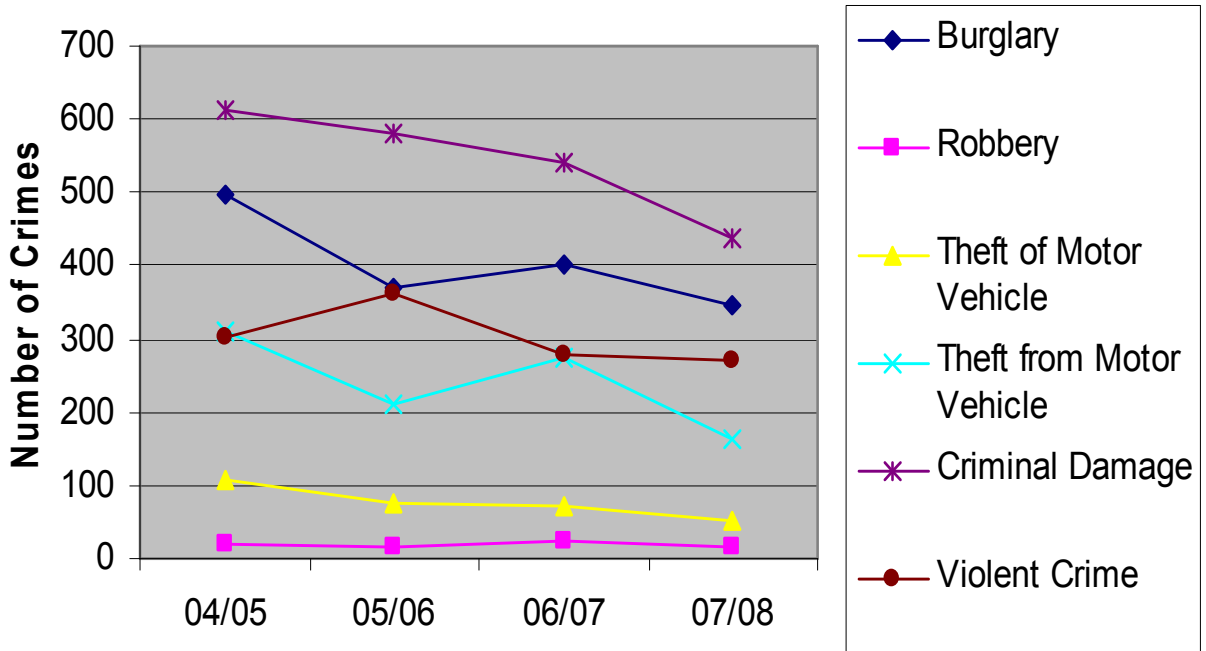
Calverley and Farsley 2004-08



Farnley and Wortley 2004-08



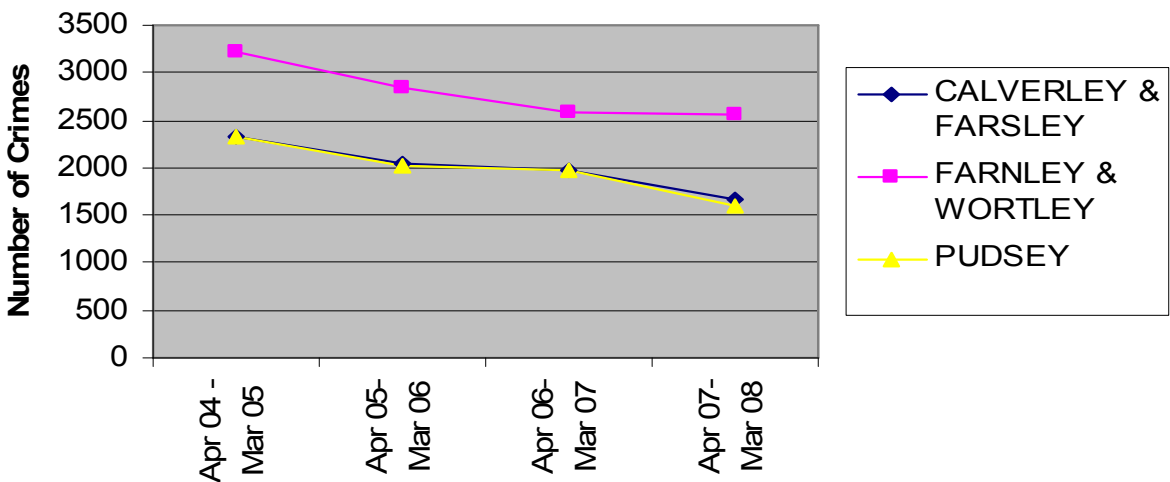
Pudsey 2004-08



All Crime

Ward	04/05	05/06	06/07	07/08
Calverley and Farsley	2317	2035	1963	1670
Farnley and Wortley	3226	2832	2591	2549
Pudsey	2321	2021	1962	1604

All Crime - Outer 2004-08



5.0 Ward Based Activities – Calverley and Farsley, Farnley and Wortley, Pudsey

5.1 Acquisitive Crime

During July 2007, a cross border police operation Sloyd took place with North West Division and Bradford North Police focusing on travelling criminals from Bradford and on Pudsey and Calverley borders. The Burglary Crime Team ran covert operations and deployed PCs and PCSOs. This has seen positive results.

Funding from the Outer West Area Committee provided almost 300 smart water kits that were issued in the Calverley area during July to September 07.

A No Cold Calling Zone was implemented with Trading Standards, NPT and Neighbourhood Wardens on the Bluehills in Wortley and in Calverley to combat bogus officials between July and September 2007.

The Autumn 2007 light-up campaign identified vulnerable locations through West Leeds NPT and focused on issuing low energy light bulbs, timer switches and providing crime prevention advice. £500 was allocated from the Inner and Outer Area Committee to the police to purchase additional timers to support this campaign. An new light-up campaign called Home & Away is being implemented during Autumn 2008.

Operation Impact took place at Gallagher Leisure Park, Thornbury with spot checks by Police, DVLA, LCC Enforcement, Customs and Excise, Neighbourhood wardens resulted in 57 vehicles stopped, 27 section 34(5) notices 5 section 5 producers.

Operation Champion was held in January 08 focusing on burglary hotspots around the Woodhall area in Calverley. The operation also involved providing crime prevention information/advice and doing reassurance visits to residents.

An Automatic Number Plate Recognition (ANPR) operation in February 08 in Calverley targeted travelling nominals.

A crime prevention leaflet drop was undertaken during May 08 on the Bawns, Stonebridges and Stonecliffes due to sneak-in burglaries.

5.2 Violent Crime

Domestic Violence

The Multi Agency Risk Assessment Conference (MARAC) statistics for West Inner and Outer in August 08 show 11 cases reviewed, of which 7 were new. That gives a repeat rate of 36%.

£5000 was granted by the Inner and Outer Area Committees for Theatre in Education to deliver the Bad Mummy production raising awareness of domestic violence among primary and high school children to 10 schools in West Leeds. The productions were delivered from February to June 08. The schools covered in Outer West

There were ongoing operations targeting problematic licensed premises across North West Division and also to target underage drinking. There was one successful prosecution of an off licence premises in Farnley and also the Black Bull Public House in Pudsey.

5.3 Weapons Awareness

A Weapons Awareness session was held on 7th March 08 with Safer Leeds and partner agencies to enable 25 practitioners in West Leeds to have a good understanding of the issues relating to weapons and to enable staff to highlight key messages to young people in relation to carrying/use of and consequences around weapons.

5.4 Hate Crime Focus Group

The North West Division has refocused the multi-agency Hate Crime meeting and developed a victim and perpetrator action plan to support victims and target perpetrators of hate crime throughout the division. A number of initiatives are being developed focussing on community cohesion and tension monitoring.

5.5 Drugs

During November 07, a flat on the Gambles was raided by the Police under the Misuse of Drugs Act. Class A drugs with a street value of approximately £100,000 were found during the search. A local man was arrested and charged. A separate address on the Gambles was also raided by NPT officers under the Misuse of Drugs Act. A quantity of Class A drugs were found resulting in 3 local men and a local woman being arrested.

Operation Champion was held on the Gamble Hills and Heights in May 08. West Outer NPT with the assistance of the Operations Support Unit executed 5 warrants under the Misuse of Drugs Act. Four of the five warrants resulted in an arrest for possessing of drugs or for being wanted by the courts. A further two warrants were executed by the NPT Pro-active Team under the Theft Act for persons believed to be handling stolen goods. A further seven people were arrested during the operation for a variety of offences including burglary and criminal damage within the area.

There were monthly initiatives in 2008 targeting drug dealing within Outer West with warrants being executed where appropriate. There were 2 arrests arising from drugs operations in Heights area of Wortley. 3 warrants were executed on the Gamble Hills and 3 suspects arrested for drug offences.

5.6 Anti Social Behaviour (ASB)

5.7 Pudsey

An operation was held targeting nominals/households in Tyersal. Pudsey Centre was highlighted as a violent crime hotspot in Outer West. Alcohol was a factor in 61% of the crimes. Additional funding of £11,000 from the Outer Area Committee was approved to provide additional resources to police Pudsey DPPO. A successful operation with Licensing targeted pubs in Pudsey. Further problematic premises have been identified in Outer West.

Concerns around criminal damage/youth nuisance around the newly refurbished market place have been addressed. Additional police patrols and liaison with the Markets Manager and Youth Services have resulted in reduction of complaints.

Graffiti problems identified in Swinnow have been tackled. A group of young people has been involved in removing the graffiti with the local PCSO.

There has been an increased number of complaints of ASB around Pudsey Park and Pudsey Town Centre and concerns around criminal damage/youth nuisance in the newly refurbished park. The police have deployed additional patrols, the off road bike team, mountain bikes and working with partner agencies targeting nominals involved in ASB/criminal damage. Parents of young people identified as causing nuisance behaviour have been visited by the police and issued with warning letters. There is ongoing intelligence gathering with possible Acceptable Behaviour Contracts (ABC) and Anti-Social Behaviour Order (ASBO) for persistent offenders. Letters have been sent to the high schools in Pudsey regarding ongoing concerns in the park to raise the issue with pupils. Parks and Countryside have installed age restriction signs to restrict age limits on play equipment. Currently we are looking at whether a CCTV would assist in reducing incidents of criminal damage.

There has been a successful revoke of the license of the Black Bull Public House in Pudsey. There are currently issues with ASB and criminal damage on the derelict site of Wilkinson's in Pudsey. Four arrests have been made to date and there are increased PCSO/police patrols. Work is being undertaken with the Fire Service to address the potential risk of fires.

An action plan is in place to tackle hotspot areas in Pudsey around South Parade with ASB staff and the Youth Service.

5.8 Farnley

During July to September 07, the area was identified as a hotspot for ASB linked to incidents of Hate Crime. Multi-agency meetings have taken place to identify nominals and disruption activities undertaken by police and an increased police presence. Diaries and statements have been pursued and reassurance visits undertaken by ASB staff and wardens. ASB unit are pursuing a multiple ASBO for 3 nominals and possible ABC for 2 other nominals. Since these actions there has been a reduction in Hate Crime incidents in this area.

A multi-agency clean-up day and community engagement day focussing on the Bawns with Police and other partner agencies was held in July 07.

There are still some issues in relation to ASB and the ASB Unit is currently collecting information/evidence to pursue 3 ASBO's. There has also been a reduction of incidents and ASB complaints. Youth Services and the Police are in the process of identifying local youths who 'hang around' the Farnley area on an evening with nothing to do. Eight young people were offered the opportunity to go on a 10 week course learning about motorbikes, how to fix them and riding them safely and legally. The Fastrax Initiative's aim is to identify youths who may congregate in groups and could potentially get involved in anti-social behaviour, diverting their energies into a subject many local youths will find enjoyable and interesting.

Bawn environmental week involving partner agencies in a range of activities was held from 21st -26th April 08 and was successful in engaging with the local community, and in making visible improvements.

Operation Champion was held in Farnley focussing on the Nutting Grove, Bawn Area and environmental work on the Cobdens from 22-26 September 08. The results from the multi-agency operation include 11 arrests for drug trafficking and burglary offences, 4 warrants executed under the Misuse of Drugs Act with approx £40,000 worth of Cannabis and Class A drugs recovered and £1050 outstanding fines collected. Work to clean up the area included 16 binyards cleared on the Cobdens and 9 skips filled with waste and shrubbery from the Bawn and Nutting Grove area, Farnley. Three primary schools had talks from the Police, Fire Service and ASB Unit in relation to crime and staying safe. A follow-up evening event was held on Thursday 2nd October from 5-8 p.m. in Farnley to feedback results to the local community and provide crime prevention advice.

There have been complaints of Youth ASB on the Nutting Groves in Farnley. An action plan is in place to address this with Youth Services, Neighbourhood Wardens and the NPT.

5.9 Wortley

A multi-agency reassurance and intelligence gathering exercise took place during an action day held for Height East and West Flats on 18th February 2008. All 122 properties were visited with just under 50% of residents discussing concerns in relation to the flats in Heights East and 33% in Heights West. Work is ongoing targeting problematic addresses on the Heights and Gamble Hill estates and this was addressed also as part of Operation Champion during May 08.

A reassurance action event with partner agencies was held on the Poplars High Rise flats on 29th April to find out what the issues are in order to address these.

A multi-agency operation on the Heights with Environmental Health regarding noise nuisance resulted in seizure of equipment.

Development of the Heights Community Café at the local church is progressing through the multi-agency Neighbourhood Management Initiative assisted by the Neighbourhood warden.

A multi-agency tenancy action event took place on the evening of the 13th November 2008 focussing on complaints of ASB and noise nuisance on the Gamble Hill Grange High Rise flats.

5.10 Farsley/Calverley

Operation Champion focused in Calverley/ Farsley ward in January 2008 targeted the burglary hotspot in West. The operation also focused on work within Priesthorpe High school. The market stall event held on 23rd January saw 800+ pupils access information on keeping safe and activities that young people could engage in. Groups of pupils also spent time with the Fire Service and Police focusing on crime prevention and the criminal justice system. A group visited the Royal Armouries and did work around weapons awareness. There was also a group of young people looking at environmental issues. Recently there has been increase of complaints of youth nuisance/ASB in Farsley. A multi-agency action plan is being developed to combat this and take positive action.

There have been complaints of ASB on the Fairfield's in Farsley. Work is ongoing with the Barnardos Youth Project with the offer of developing youth provision via the parish church and Youth Services.

Operation Kickstart took place in Outer West to tackle nuisance bike riding throughout June, July and August 07. There are a number of section 59 bike signs in key locations of Outer West funded by the Area Committee.

Operation Sloyd initiative took place during the summer and saw the NPT from North West working with the Bradford North Division targeting travelling nominals. This has assisting in tackling burglary and vehicle crime in the Calverley and Pudsey area.

5.11 Total ASBO's in West Outer – July 07 to September 08

There has been one ASBO secured across West Outer since July 2007 in Farnley and Wortley ward. 12 ABC's have been undertaken, 10 ASB warnings issued, 1 injunction and 3 possessions.

ASBOs by ward:

Calverley and Farsley	0
Farnley and Wortley	1
Pudsey	0

ASB Warnings

Farnley and Wortley	6
Pudsey	4

ABC's

Calverley and Farsley	0
Farnley and Wortley	4
Pudsey	8
Travellers site	9

Injunctions

Calverley and Farsley	0
Farnley and Wortley	1
Pudsey	0

One also currently being undertaken in the Gamble Hill area.

Possessions

Calverley and Farsley	0
Farnley and Wortley	3
Pudsey	0

6.0 PCSO activity and Police Operations from 1 July 2007 to 30 September 2008

2007

- 7-8 July – Patrols of Pudsey Park as part of I Love West Leeds campaign.
- 12 July – Multi-agency clean-up day to tackle crime and grime on the Bawns with high visibility patrols by the PCSOs.

- 13 July – Calverley school fair attended by PCSOs to give crime prevention advice.
- 18 July – Farsley Celtic v Bradford City, 21 July – Farsley Celtic v Grimsby Town,
- 31 July – Farsley Celtic v Sheffield United – PCSOs on duty to prevent disorder/vehicle crime
- 19 July – Warrant executed – West Outer proactive NPT team and Underwater Search team executed 3 search warrants under the Misuse of Drugs Act on the Gambles estate. 3 suspects were arrested for drugs offences. 27 wraps of Crack and a small quantity of Heroin were seized. Also 10 mobile phones and approximately £200 cash were taken. PCSO's carried out high visibility reassurance in the community during the execution of the warrants, handing out information leaflets and obtaining further intelligence.
- 24 July – Smartwater launch day in Calverley. Approximately 300 homes were completed during July/Aug/Sept.
- 27 July – Search warrant was executed for drugs in Heights Drive. 2 people were arrested by Farnley NPT.
- 28 July – Family fun day on the Gambles attended by PCSOs.
- 29 July – Off road motorcycle action plan at Woodhall Quarry. 5 Section 59 warnings issued.
- 1 August – NPT stand at Owlcotes Shopping Centre, Pudsey.
- 4-5 August - Off road motorcycle action plan at Woodhall Quarry.
- 11 August – Farsley Celtic v Stafford, 25 August – Farsley Celtic v Salisbury
- 25 August – Operation Allgreave – drugs warrant/raid on Black Bull Public House.
- 19-21 September - Operation Champion in Farnley and Wortley
- 4 September - Farsley Celtic v Kidderminster, 15 September – Farsley Celtic v Exeter

2008

- 1-2 April – Road safety training undertaken by PCSOs to equip them to train children in cycling proficiency.
- 3 April – Burglary day of action resulting in several arrests.
- 8 April – White Ribbon Day – domestic violence awareness campaign during match involving Farsley Celtic
- 8 April – PCSO reassurance patrols at Owlcotes Shopping Centre and giving crime prevention advice.
- 11 April – Calverley burglary initiative – additional high visibility patrols in hotspot area. No offences reported.
- 11 April – Operation Abdicate – drugs operation - 4 warrants executed.
- 15 April – Operation Co-operation – Force media display vehicle deployed to Calverley and staffed by PCSOs. Crime prevention advice given and additional PCSO patrols deployed on foot and push bikes. Customer satisfaction surveys conducted.
- 15 – 17 May – Operation Champion on Gamble Hills and Heights – 30 staff were engaged in executing arrest warrants, 7 search warrants, off road motorbike patrols, schools' inputs, high visibility and reassurance patrols, letter drops, mounted section patrols, assisting DVLA re. untaxed vehicles (33 removed) and CCTV deployment throughout the operation resulting in 16 arrests.

- 15 May – Operation Abdicate involved execution of search warrants at various locations in West Outer leading to the recovery of over 300 Cannabis plants and hydroponic factories at 2 addresses. 4 people were arrested and POCA recovery initiated. The operation arose from information received by a PCSO and subsequently confirmed by use of a heat seeking equipment on police helicopter.
- 19 May – cross border motorcycle initiative – high visibility patrol in Calverley Woods and the Quarry area. 3 Section 59 warnings issued and one stolen motorcycle recovered.
- 11 June – Walking Buses – 4 PCSOs deployed on ‘walking buses’ at Tyersal Primary School.
- 28 June – PCSO participation at Calverley Carnival.

7.0 Neighbourhood Wardens Activities - 2008

- Bawns environmental week – 21 to 25 April
- Wardens giving out community safety advice during fun day – 26 April
- Operation Champion on Heights and Gamble Hills (including talk to schools on road safety) – 14 to 16 May 08
- Crime prevention leaflet drop on Bawns, Stonebridges and Stonecliffes due to sneak-in burglaries – 28-29 May
- Graffiti removal project with the Youth Offending Team on Butterbowl and Bawn estates – 13 June 08
- Family support training for front line staff at St Michael’s Church Hall – 25 June
- First meeting to organise clean-up/action day on Cobdens – 26 June
- Questionnaire on Bawns pre-Champion regarding crime in the area – 12 August
- Painting project on Gamble Hills – 20 August 08
- Environmental audit on the Bawns prior to Champion – 11 September 08
- Operation Champion (Cobdens/Bawns/Nutting Groves) – 22-26 September 08
- Bawns fun day – 27 September 08

8.0 implications for Council Policy and Governance

There are no implications for the Council policy and governance.

9.0 Legal and Resource Implications

There are no legal implications

10.0 Recommendations

The Area Committee is asked to note the contents of this report of the North West Divisional Community Safety Partnership and the attached Performance Framework/Strategic Plan 2008-2011 and make any comments or feedback.

North West Divisional Community Safety Partnership Performance Framework/Strategic Outcomes

2008-2011

Our Mission - what we want to achieve

The overall mission of North West Divisional Community Safety Partnership is :

‘ Creating Secure, Strong and Safer Neighbourhoods in North West Leeds ’.

Our Strategic Outcomes

OVERALL VISION AND STRATEGIC CONTEXT

The Leeds Initiative (the **Local Strategic Partnership**) guides the work of all partnerships in the city towards achieving the long term ambition of the **Vision for Leeds (2004-2020)** of ‘making sure everyone has a better quality of life now and for generations to come’ The Vision commits Leeds Initiative and its partnerships to make sure they: ***‘tackle crime and community safety in everyone of the Vision’s programmes of work’***

The **Leeds Strategic Plan (2008-2011)** will set out how partners across the city will deliver measurable outcomes agreed with Government Office. The LSP has a number of themes. Within each theme are Strategic Outcomes which have a set of Improvement Priorities. These priorities will have a varying degree of relevance and local priority to different areas of the city.

Area Committees will be responsible for developing, agreeing and monitoring a local interpretation of the LSP through **Area Delivery Plans (ADPs)**. These will focus on those improvement priorities for which it has delegated responsibility and influence over (council functions). There is opportunity however to use this local delivery/service planning and public accountability framework for the work of the DCSP.

The North West Divisional Community Safety Partnership is an operational arm of the Safer Leeds Partnership (CDRP) which supports the delivery and co-ordination of activity at a local level.

To ensure consistency of approach across the DCSPs of the city, each will place equal emphasis on delivering these Strategic Outcomes:

1. **Creating safer environments by tackling crime**
2. **Improving lives by reducing the harm caused by substance misuse**
3. **Supporting victims and reducing the risk of victimisation**
4. **Reducing offending and managing offending behaviour**
5. **Improving community confidence and public satisfaction**

The above 5 Safer Leeds outcomes translate across into the Leeds Strategic Plan mainly under the “Thriving Neighbourhoods” theme under the Strategic Outcome (and associated Local Improvement Priorities) of:

- **Reduced crime and fear of crime through prevention, detection, offender management and changed behaviours (Local Improvement Priorities: reduce crime and fear of crime, reduce offending, reduce the harm from drugs and alcohol to individuals and society, Reduce anti-social behaviour)**

There are further cross-cutting LSP outcomes that the DCSP will contribute towards but not have the lead role:

- **Improved quality of life through mixed neighbourhoods offering good housing options and better access to services and activities (Thriving Neighbourhoods)**
- **More inclusive, varied and vibrant neighbourhoods through empowering people to contribute to decision making and delivering local services (Stronger Communities)**
- **Improved community cohesion and integration through meaningful involvement and valuing equality and diversity (Stronger Communities)**

1. Creating safer environments by tackling crime

The public have the right to be safe and feel safe in their own home, on the streets and the places they go. Tackling serious crime and diffusing tensions in our communities is vital to peoples' quality of life.

Priorities

Our Delivery Activities & Accountability (08/09)

Reducing serious

acquisitive crime:

(Burglary, robbery, theft of and theft from motor vehicle)

Develop an Acquisitive Crime Sub Group -

- Deliver a range of targeted campaigns to increase potential victims' awareness, prompt action and prevent opportunities for acquisitive crime to take place.
- Identify and deploy suitable situational crime prevention measures in key locations using a targeted approach.
- **Inner & Outer West & North West Crime & Grime Multi-agency Tasking Groups**
- Identify and target offenders committing acquisitive crime.
- Develop through partnership work targeted diversionary activities

Reducing violent crime:

(Assaults & wounding and alcohol fuelled violence)

Inner & Outer West & North West Crime & Grime Tasking Group

- Deliver activities that focus on alcohol related crime locally/ Target Activities around licensed premises and working in partnership with Licensed Public Houses
- Deliver activities that focus on reducing the incidence of weapon enabled crime, including the possession of knives and firearms
- Deliver a range of targeted campaigns focussing on the student population in partnership with the universities to reduce the number of students who are victims of crime
- **DCSP - Consider Designated Public Place Orders(DPPO'S) where appropriate**

Prevent, identify and respond to community tensions.

Inner & Outer West & North West Multi-agency Tasking /Neighbourhood Wardens

- Continue to develop and implement the intelligence assessment and response to community tensions, ensuring partners work closer with and within the communities where the greatest risks have been identified.
- Sharing of local intelligence
- Attendance at the City-wide Community Intelligence focus meetings
- Develop a partnership approach to PVE targets (Preventing Extreme Violence)

Note Performance indicators yet to be agreed

2. Improving lives by reducing the harm caused by substance misuse

Substance misuse affects the well being of individuals, families and neighbourhoods; it damages the health of individuals and undermines family life as well as having huge social and economic costs to the city. Reducing drug and alcohol related crime is vital to making people safer and improving lives.

Priorities

Our Delivery Activities & Accountability
(08/09)

Addressing alcohol misuse through a combination of prevention, control and treatment.

Operation Champion

- Develop with partners, effective communication and public information mechanisms to carry key prevention messages to promote a culture of Responsible Drinking.

Inner & Outer West/North West Tasking

- Work with licensed premises to ensure that the sale of alcohol and its consumption are managed in a responsible manner.
- Work with youth services to deliver educational programmes in relation to alcohol and responsible drinking
- Work with PCT/BARCA to identify targeted work to address alcohol related issues young people

3. Supporting victims and reducing the risk of victimisation

Victims have the right to expect that crimes they have reported are investigated and to receive information about what happens, the chance to explain how the crime or incident has affected them and for their interest to be taken into account. All victims should be treated with respect and sensitivity and be offered emotional and practical support.

Priorities

Our Delivery Activities & Accountability (08/09)

Supporting victims and reducing the risk of victimisation:

Domestic violence

Domestic Violence Sub Group

- Develop and deliver activities to support the refreshed city wide Domestic Violence Strategy including, raising public awareness, improving services to women, improving services to children, continued development of community support, supporting effective civil and criminal justice responses, developing preventative and educational work with children and young people, supporting the sustainability of domestic violence services and developing effective offender management interventions.
- **North West and West MARAC**
- Identification of and early intervention with victims and perpetrators of domestic violence to prevent escalation, and the continued implementation and roll out of the MARACs (multi-agency risk assessment conference) across the city.

Hate crime

North West Hate crime sub group

- Develop and deliver activities to support the refreshed city wide Hate Crime Strategy including, increasing victims' confidence in the reporting of hate crime incidents, improving service responses to victims of hate incidents, improving service responses to deal with perpetrators of hate crime, continue to develop preventative and educational activity to address hate incidents and implementation of actions to tackle hate crime in response to local assessment of need.
- Work with local communities in identifying community solutions to addressing hate crime and develop

Children and young people

- good practise
- Linking into the Locality Enabler posts for children & young people in West/North West Leeds and the Children's and Young people's Plan . Supporting the Children Leeds Partnership in delivering the stay safe theme for 'Every Child Matters', ensuring the views and concerns of young peoples are taken into account when identifying and developing community safety responses. Utilising safer schools partnerships to build relationships between young people and services as well as an avenue to support learning about safety in the home, streets and neighbourhoods and delivering targeted early years preventative schemes and targeted diversionary programmes.

4. Reducing offending and managing offending behaviour

The community has a specific right to expect public agencies to work with known offenders. By placing increasing emphasis on managing or modifying the behaviours of offenders who create most harm in our communities, this will reduce the risk of them offending again and also reduce crime.

Priorities

Our Delivery Activities & Accountability
(08/09)

Reducing offending behaviour by addressing risks and harms.

- **Inner & Outer West & North West Tasking**
- Sharing local intelligence and multi agency problem solving around prolific offenders
- Working with Youth Inclusion Projects/Youth Offending Service/Youth service /Social Care to identify people at risk of being involved in offending behaviour and put partnership mechanisms in place to reduce risk
- Multi-agency Panel referrals for young people who are involved in crime & ASB
- Children Leeds Partnership to maximise opportunities to reach the most socially excluded young people and particularly those at risk of entering the criminal justice system.

5. Improving community confidence and public satisfaction

Communities expect public agencies to tackle anti-social behaviour in their localities in a responsive and effective manner. Communicating, engaging and involving local people in those issues of most importance to them is a vital component to providing public reassurance and reducing the fear of crime.

Priorities	Our Delivery Activities & Accountability (08/09)
<p>Tackling anti-social behaviour and damage through a combination of prevention, diversion and enforcement activities.</p> <p>Improve public reassurance and the fear of crime by actively</p>	<ul style="list-style-type: none"> ▪ Anti Social Behaviour ▪ Continue to utilise effectively a range of tools for tackling ASB and damage (e.g. ASBOs, ABC, dispersal powers, parenting classes or orders, crack house closures as well as powers in the Clean Neighbourhoods and Environment Act 2005) as part of a package of responses to local issues. ▪ Development of a problem solving approach to tackling lower level ASB through early identification taking a partnership approach. ▪ The implementation of the Family Support and Parenting Strategy and programmes to support parents whose children are involved in or at risk of being involved in ASB activity, in particular targeted diversionary programmes. ▪ Work closely with Education Leeds and individual schools to create and develop local Safer Schools Partnerships. ▪ Operation Champion / Inner and Outer West/North West Crime & Grime tasking. ▪ Co-ordinate single days of multi agency action ▪ Continue with the targeted rolling programme of neighbourhood crime and grime initiatives such as Operation Champion. ▪ ▪ ASB Problem Solving Group ▪ Develop partnership mechanisms for measuring how satisfied victims of ASB are with the service the police and city council provide.

communicating,
engaging and involving
local people.

- . **Multi –agency problem Solving Groups/Local Area Management Plans (LAMPs) and Neighbourhood Improvement Plans (NIPs)**
 - Continue to actively promote community safety messages and increase awareness of crime prevention and community safety services.
 - Local residents representatives at LAMPs and NIPs meetings

- **Neighbourhood Policing Team**
 - Promote and Increase the neighbourhood Watch Schemes
 - Increase the number of police contact points
 - Attend local forums
 -

- **Divisional Community Safety Partnership**
 - Develop good news stories/Develop effective Media strategy
 - Ensure agencies respond effectively to local need by integrating neighbourhood policing practice with area management delivery programmes.
 - Communicate with local people

1. Creating safer environments by tackling crime

The public have the right to be safe and feel safe in their own home, on the streets and the places they go. Tackling serious crime and diffusing tensions in our communities is vital to peoples' quality of life.

Priorities

Our Delivery Activities & Accountability (08/09)

Reducing serious acquisitive

crime: (Burglary, robbery, theft of and theft from motor vehicle)

Burglary Sub Group and Vehicle Crime Sub Group

- Deliver a range of targeted campaigns to increase potential victims' awareness, prompt action and prevent opportunities for acquisitive crime to take place.
- Identify and deploy suitable situational crime prevention measures in key locations using a targeted approach.
-
- **Neighbourhood Management Tasking X 12**
- Identify and target offenders committing acquisitive crime.

Reducing violent crime:

(Assaults & wounding and alcohol fuelled violence)

Neighbourhood Management Tasking x 12

- Deliver activities that focus on alcohol related crime locally/ Target Activities around licensed premises and working in partnership with Licensed Public Houses
- Development of over 21 scheme with local shops
- **Drugs and Robbery Sub Group**
- Deliver activities that focus on reducing the incidence of weapon enabled crime, including the possession of knives and firearms
- **YOS E+ NE**
- Deliver weapons awareness programmes to all active yos cases known to carry weapons

Prevent, identify and respond to community tensions.

▪ **DCSP** - Consider Designated Public Place Orders(DPPO'S) where appropriate

Neighbourhood Management Tasking x 12 /Neighbourhood Wardens

- Continue to develop and implement the intelligence assessment and response to community tensions, ensuring partners work closer with and within the communities where the greatest risks have been identified.
- Sharing of local intelligence
- **Hate crime sub Group**
- Follow up local tension issues across NE by multi-agency approach

Note Performance indicators yet to be agreed

2. Improving lives by reducing the harm caused by substance misuse

Substance misuse affects the well being of individuals, families and neighbourhoods; it damages the health of individuals and undermines family life as well as having huge social and economic costs to the city. Reducing drug and alcohol related crime is vital to making people safer and improving lives.

Priorities

Our Delivery Activities & Accountability (08/09)

Addressing alcohol misuse through a combination of prevention, control and treatment.

Operation Champion

- Develop with partners, effective communication and public information mechanisms to carry key prevention messages to promote a culture of Responsible Drinking.

Neighbourhood Management Tasking

- Work with licensed premises to ensure that the sale of alcohol and its consumption are managed in a responsible manner.
- **YOS E + NE**
- All young people screened for substance misuse and specialist intervention provided by substance misuse worker
- Deliver group sessions on 'Basic Alcohol awareness' to young people
- **NE and East Children's Leeds Leadership Team**

Develop and implement local solutions to address increasing teenage conceptions by providing joint service responses to underage drinking and other substance misuse that can lead to unsafe sexual behaviour.

3. Supporting victims and reducing the risk of victimisation

Victims have the right to expect that crimes they have reported are investigated and to receive information about what happens, the chance to explain how the crime or incident has affected them and for their interest to be taken into account. All victims should be treated with respect and sensitivity and be offered emotional and practical support.

Priorities

Our Delivery Activities & Accountability
(08/09)

Supporting victims and reducing the risk of victimisation:

Domestic violence

Domestic Violence Sub Group

- Develop and deliver activities to support the refreshed city wide Domestic Violence Strategy including, raising public awareness, improving services to women, improving services to children, continued development of community support, supporting effective civil and criminal justice responses, developing preventative and educational work with children and young people, supporting the sustainability of domestic violence services and developing effective offender management interventions.
- Improve capacity for delivering Domestic violence initiatives by merging the Domestic Violence sub group with the Domestic violence children and young people's forum. Co-ordinate good partnership work that cuts across two service areas
- **NE MARAC**
- Identification of and early intervention with victims and perpetrators of domestic violence to prevent escalation.,
- Provide support for victims of DV via case study approach and multi-agency intervention
- **Hate crime sub group /Halton Moor Hate crime/cohesion group**

Hate crime

- Develop and deliver activities to support the refreshed city wide Hate Crime Strategy including, increasing victims' confidence in the reporting of hate crime incidents, improving service responses to victims of hate incidents, improving service responses to deal with perpetrators of hate crime, continue to develop preventative and educational activity to address hate incidents and implementation of actions to tackle hate crime in response to local assessment of need.
- Work with local communities in identifying community solutions to addressing hate crime and develop good practise
- Develop joint agency service standards in dealing with hate crime

- Supporting the North East and East Leadership team and their partnerships in delivering the ' stay safe theme ', ensuring the views and concerns of young people, their parents and carers are taken into account when identifying and developing

community safety responses. Utilising safer schools partnerships to build relationships between young people and services as well as an avenue to support learning about safety in the home, streets and neighbourhoods and delivering targeted early year's preventative schemes and targeted diversionary programmes.

- Strengthen relations between the Police Youth liaison officers and extended cluster services coordinators to support the delivery of the stay safe element of the cluster plans .

Children and young people

4. Reducing offending and managing offending behaviour

The community has a specific right to expect public agencies to work with known offenders. By placing increasing emphasis on managing or modifying the behaviours of offenders who create most harm in our communities, this will reduce the risk of them offending again and also reduce crime.

Priorities

Our Delivery Activities & Accountability (08/09)

Reducing offending behaviour by addressing risks and harms.

- **Neighbourhood Management Tasking x 12**
 - Sharing local intelligence and multi agency problem solving around prolific offenders
 - Referrals to specialist agencies, e.g Signpost
 - **YOS E +NE**
 - Individually tailored programmes based on assessed risks and needs delivered to all sentenced young people and parents by a multi agency team
 - **Community Pay Back Team – Probation services**
 - Maximise use of community payback scheme and consult with communities on identifying issues to be addressed
 - **NE and East Children’s Services Leadership Team**
- North East and East Children’s leadership team and their local partnerships to understand local need and personalise our collective service response to the most socially excluded young people and particularly those at risk of entering the criminal justice system .

5. Improving community confidence and public satisfaction

Communities expect public agencies to tackle anti-social behaviour in their localities in a responsive and effective manner. Communicating, engaging and involving local people in those issues of most importance to them is a vital component to providing public reassurance and reducing the fear of crime.

Priorities

Our Delivery Activities & Accountability (08/09)

Tackling anti-social behaviour and damage through a combination of prevention, diversion and enforcement activities.

- **ASB Panel & ASB Problem Solving Group**
 - Continue to utilise effectively a range of tools for tackling ASB and damage (e.g. ASBOs, ABC, dispersal powers, parenting classes or orders, crack house closures as well as powers in the Clean Neighbourhoods and Environment Act 2005) as part of a package of responses to local issues.
 - **Signpost East**
 - Continue to support the implementation of the Family Support and Parenting Strategy and programmes to support parents whose children are involved in or at risk of being involved in ASB activity, in particular targeted diversionary programmes.
 - **North East and East Childrens Services Leadership Team**
 - Work closely with Extended Services and cluster co-ordinators(18) to strengthen communication with local schools , children's centres and youth provision .
 - Maximise opportunities to deliver initiatives in schools via PSCHE
 - **Leeds Watch and North East Division CCTV Officer**
 - Work closely with the City Council on their on action to improve the security of homes, public buildings and public spaces.
 - Maximise usage of CCTV footage in order to take enforcement action
 -
 - **Operation Champion /Neighbourhood Management Tasking x 12**
 - Co-ordinate single days of multi agency action
- Continue with the targeted rolling programme of neighbourhood crime and grime initiatives such as Operation Champion.

Improve public reassurance and the fear of crime by actively communicating, engaging and involving local people.

- **ASB Problem Solving Group**
- Develop partnership mechanisms for measuring how satisfied victims of ASB are with the service the police and city council provide.
- **Thematic Problem Solving Groups/Neighbourhood Management Tasking**
- Continue to actively promote community safety messages and increase awareness of crime prevention and community safety services.
- **DCSP**
- Develop good news stories/Develop effective Media strategy
- **Neighbourhood Management Tasking Teams x 12**
- Ensure agencies respond effectively to local need by integrating neighbourhood policing practice with area management delivery programmes.
- Communicate with local people through 'Face the People' events.
- Co-ordinate feedback to local communities via neighbourhood wardens and police community support officers.
- Deliver crime prevention messages and good news stories in agency newsletters

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Originator: Clare Wiggins /
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Tel: 3951973 / 3950964

Report of the Director of Environment and Neighbourhoods

Outer West Area Committee

Date: 19th December 2008

Subject: Community Engagement: Calendar of Events

<p>Electoral Wards Affected: Calverley & Farsley Farnley & Wortley Pudsey</p> <div style="border: 1px solid black; width: 40px; height: 40px; display: flex; align-items: center; justify-content: center; margin: 10px 0;">√</div> <p>Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input style="width: 40px; height: 20px;" type="checkbox"/></p> <p>Community Cohesion <input style="width: 40px; height: 20px;" type="checkbox"/></p> <p>Narrowing the Gap <input style="width: 40px; height: 20px;" type="checkbox"/></p>	
<p>Council Function <input style="width: 40px; height: 20px;" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" style="width: 40px; height: 20px;" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input style="width: 40px; height: 20px;" type="checkbox"/></p>

Executive Summary

In November 2008, the Area Committee approved a framework for community engagement activities for Outer West Leeds in 2009. This report sets out a proposed calendar of neighbourhood and community based events for the approval of the Area Committee. The calendar aims to build on the successful events over the last year and introduce new ideas for reaching a wider sector of the community, particularly in priority neighbourhoods.

Purpose of this report

1. The purpose of this report is to seek the approval of Members for a timetable of events which will enable the Area Committee, with the support of the Area Management Team, to implement a calendar of wide-ranging communication and engagement activities throughout 2009.

Background

2. The Council's Executive Board has delegated responsibility for community engagement to the Area Committees through the Area Function Schedule. Part of this responsibility requires the production of a local plan which includes a **calendar of planned communication and engagement activities**.

3. At its November 2008 meeting, the Area Committee agreed the forms of community engagement activity that it would like to organise for Outer West Leeds in 2009. On one specific aspect of community engagement, **Participatory Budgeting (PB)**, Members have requested further information to help them make an informed decision about its inclusion in the programme of events. Information about pilot PB projects in Inner West Leeds and Outer South Leeds is included in this report to assist Members in their decision-making. A short film of the South Leeds PB pilot will be shown to the Area Committee in support of this report.

Participatory Budgeting

4. In order to reach a wider range of participants through community engagement and to use innovative involvement techniques, it has been proposed to introduce Participatory Budgeting (PB) on a pilot basis in Outer West Leeds. If approved by the Area Committee, implementation of a PB project would be informed by the evaluation of the two projects run in Drighlington, (Outer South Leeds) and the Broadleas estate, Bramley (Inner West Leeds) earlier in 2008. Appendix A describes how these pilots were implemented and the types of projects that were funded.
5. At the end of the pilot projects process it was clear that PB is a potentially very successful method for engaging and supporting residents to become active in their community. Residents welcomed the vote of confidence from the local authority in allowing them to make decisions on their community. They also learned about the Council's budgeting processes and structures.
6. However it is important that at each stage there are sufficient checks and balances in place. Area Committees would normally only fund formally constituted groups with a bank account. Inevitably some applicants had not yet reached this level of organisation. Part of the budget should also be set aside for promotion costs and a realistic assessment be made of the staff time needed to successfully promote and develop the scheme.
7. Members are asked to consider an initial PB project in 2009, possibly in the Swinnow neighbourhood. This would enhance the work of the Area Management Team to build capacity on the Swinnow estate to ensure a sustainable future for the Community Centre. If this proves successful, the Gambles and Heights could be a priority area for 2010. The Area Management Team would explore various sources of funding, but in the first instance, the Area Committee is requested to earmark up to £20,000 from its 2009/10 Well Being Fund to carry out a Participatory Budgeting project in 2009.

Calendar of Planned Engagement Events in Outer West Leeds

8. The Area Committee has approved a set of engagement activities which will provide a balanced range of events across the year, including: Area Committee Partnership Events, Community Forums in Pudsey & Swinnow, Tyersal, Farnley & Wortley, 'What's the Big Idea?' consultation events, community festivals and the 'I Love West Leeds' arts festival.
9. A programme of **Partnership Events** held immediately prior to each of the Area Committee meetings began in September 2008. Each event takes the form of a discussion between members, Area Delivery Plan partners, local residents and

businesses. The current programme of discussions is themed by the following ADP priorities: Extended Services; Community Safety; Business, Enterprise & Economy; Health & Well-being; Environment. The success of these events will be evaluated following the December 2008 meeting. If it is decided to continue with the events, a new programme of theme topics will be proposed for the 2009-10 municipal year.

10. The existing **Community Forums** held in Farnley & Wortley, Pudsey & Swinnow and Tyersal will be held on a quarterly basis in their respective localities. It is proposed to make the agendas more relevant to community interests by looking at specific issues and discreet projects, such as mobile youth provision, community greenspace, community centres or public transport provision, which past experience suggests will attract greater numbers of attendees and involvement by residents.
11. In 2008, the ward-based '**What's The Big Idea?**' events were a new approach to engagement which led to increased public involvement. A wide range of issues were raised through discussions between residents, Ward members and service delivery partners. These helped to shape the first year of the 2008-11 Area Delivery Plan. It is proposed to hold three more events in Spring 2009, one for each of the Wards, repeating the successful format employed in 2008. However the purpose of the events needs to be developed to reflect the progress made in the last year and be relevant to the future years of the ADP.
12. The events will be held from 3.30-7.30pm in accessible venues on dates when there would normally have been a community forum. The marketplace style layout will include stands reflecting the ADP themes, including Jobs and Skills, Environment, Community Safety, Older People & Health, Children and Young People. Key partners will be invited to display information about what they did in response to last year's community feedback, in 'You Said...We Did...' displays. Each service will be able to consult visitors on their key priorities to implement the Leeds Strategic Plan and Outer West Area Delivery Plan in 2009/10.
13. The Area Management Team will prepare a stand which displays information about projects that have been funded by the Area Committee and with which the Area Management Team have been closely involved, for example the Town and District Centre regeneration Schemes in Farsley and Pudsey, other community engagement opportunities or community centre developments in each of the Wards. Attendees will be able to leave comments using a Post-it board or face-to-face discussions at the themed stands. It is also proposed to trial a system of theme prioritisation which has worked successfully elsewhere. It works by providing attendees with tokens which they distribute between the themes to indicate their views on where the Area Committee's funding priorities should lay. This will not take resources from other ADP actions but inform the Area Committee about community views on the balance of expenditure across the year.
14. It is important to attract as many people as possible to the 'What's the Big Idea?' events to ensure a representative range of views are heard from all parts of the community especially, for instance, young people. The events will be promoted well in advance and enhanced with extra attractions, including refreshments, a raffle, children's play activities and locally provided entertainment, such as short performances by schools or community arts groups from the 'I Love West Leeds' festival or Leeds Light Night events.

15. The Interplay community arts group is planning a Summer 2009 '**I Love West Leeds' arts festival** and has already started working in partnership with community and statutory organisations, including schools, older people's groups, Parks and Countryside, Museums and Galleries and local businesses. Members have been asked to consider a Well Being Fund application to support the festival.
16. It is also suggested that an Outer West **Area Citizen's Panel** could be established to gauge public opinion on a wide range of issues. It would involve a representative sample of the local population (at least 500 people), who have agreed to take part in consultation activity. Potential participants are normally recruited by random sampling, or door to door recruitment. Panel membership should be broadly representative of the population, taking account of issues such as age, gender, ethnic origin and disability. Panel members would then be asked to complete surveys on a regular basis. The Panel in its entirety can be asked to respond or particular groups can be targeted.
17. Generally, citizens' panels can achieve high response rates and are fairly cost effective. They can also measure whether people's views are changing over time. This can help to assess the impact of service developments. The Panel could be managed on behalf of the Area Committee by a research company, although there would obviously be a cost and funding implication.
18. The following table summarises the planned calendar of events for 2009 and is followed by explanatory notes. Specific dates will be confirmed as the year progresses.

January - March	April - June	July - September	October - December
Area Committee Themed Partnership Event			
6 Feb: Health & Well Being	3 Apr: Environment	July: Housing & Regeneration Sept: tbc	Nov: tbc Dec: tbc
Community Forums			
Jan: Farnley & Wortley Jan: Pudsey & Swinnow Jan: Tyersal	Jun: Farnley & Wortley Jun: Pudsey & Swinnow Jun: Tyersal	Sept: Farnley & Wortley Sept: Pudsey & Swinnow Sept: Tyersal	Nov: Farnley & Wortley Dec: Pudsey & Swinnow Dec: Tyersal
What's the Big Idea? Engagement Events			
Mar: Pudsey	Apr: Farnley & Wortley Apr: Calverley & Farsley		
I Love West Leeds Arts Festival			
		First 2 weeks in July	
Swinnow Participatory Budgeting (subject to Area Committee approval)			
	Apr, May, June: community involvement and applications	Jul, Aug, Sept: actions implemented	
Community Festivals and Other Engagement Events			
Jan: Pudsey Business Forum Feb/Mar: Swinnow Community Centre Open Day and consultation on play area	May: Pudsey Carnival	Jul: Farsley Community festival Aug: Tyersal Fair Sep: Bawns Fun day	

Implications for Council policy and governance

Member consultation

19. Members considered the framework for the 2009 community engagement plan in November 2008 and have provided comments on the way forward. Further information on proposals for Participatory Budgeting is provided in this report.
20. Member Champions are leading the themed discussions which take place prior to each Area Committee and which are based on the Strategic Plan and ADP themes.

Equality and diversity considerations

21. A key element of the Council's Equality and Diversity Scheme 2008 – 2011 states that Leeds is a city that values the contributions of all the people of Leeds and actively engages with all our diverse communities.
22. Equality monitoring, designed to ensure that we are reaching all sectors of the community and that barriers to participation in engagement activities are addressed, will include:
 - ensuring that effective promotion of community engagement activities targets all equality groups, plus other socially excluded communities, e.g. people reliant on state benefits or excluded because of education or skills levels;
 - assessing what barriers people may face in, for example, accessing services or getting their opinions heard;
 - annual monitoring of regular forums and networks through a standard monitoring form for completion by attendees;
 - annual postal surveys of all households in the Outer West area;
 - use of a standard voluntary feedback and equality monitoring form at public events.

Legal and resource implications

23. There are no legal implications arising from this report.
24. The Area Management Team will be responsible for organizing and co-ordinating community engagement activities and equality monitoring under the direction of the Area Committee. Costs associated with holding forums, individual community events, the 'What's the Big Idea?' events and supporting the participatory budget will be met from the Well-being Fund. A Well-being Fund application from the 'I love West Leeds' festival organisers is to be considered elsewhere on this meeting's agenda.

Conclusion

25. The Area Committee has indicated its support for a number of community engagement events in 2009. Further information was requested on the methodology of Participatory Budgeting which the report provides. A calendar of activities is now proposed for the consideration of the Area Committee.

Recommendations

The Area Committee is:

26. requested to comment on and approve the calendar of communications and engagement activities for Outer West Leeds in 2009
27. agree to earmark up to £20,000 for PB, initially on the Swinnow estate during 2009/10 and potentially the Gamble Hill and Heights area during 2010/11

Background Papers

none

APPENDIX A

Pilot Participatory Budget Projects in South and Inner West Leeds

1. The pilot projects in Drighlington, (Outer South Leeds) and the Broadleas estate, Bramley (Inner West Leeds) were initiated by the Narrowing The Gap Executive and supported by the local Area Committees. Budgets of £20,000 for Inner West Leeds and £30,000 for South Leeds were made up of contributions from the Narrowing the Gap Executive, the Area Committees, Aire Valley Homes and the Highways Service.
2. Initially residents were invited to '**support sessions**' where the concept of PB was explained. The co-ordinated work of local partners was crucial to maximise the reach of the publicity and promotion and, therefore, the attendance at the sessions. Partners included Broadleas Improvement group, a parish council, Groundwork Leeds, the ALMOs, neighbourhood wardens and the area management teams. The support sessions initially engaged the community in consultation events to identify local priorities. Information on potential support from City Council departments, support networks and funding streams was distributed.
3. Residents were helped to think how they could develop project ideas, submit applications and prepare for 'Decision Day'. The **application process** offered training on how to complete an application form and on presentation skills that would help at the Decision Day event. The applications were appraised using pre-agreed criteria. In West Leeds, only project ideas developed by community groups were accepted. In South Leeds, ideas from agencies such as the Police and the Youth Service were also accepted. In each of the pilot areas, 11 projects were submitted for appraisal.
4. All residents from the relevant communities were invited to a '**Decision Day**' event where each of the applicants was invited to present their project idea to the meeting. Some residents found this too daunting and did not turn up for the event; others brought many of their group members and clearly enjoyed the experience. Certainly, for those who did participate, it was a very positive experience that has had other spin-off benefits, such as the residents' association which has been able to increase its membership significantly.
5. All attendees were invited to take part in the **voting process**. This proved to be the most difficult and time-consuming aspect of the event. People were asked to score on the basis of value for money, achievability and benefit to the community. The voting rules, designed to avoid tactical voting and to ensure people who voted had attended all the presentations, were thought to be too complex by some members of the community.
6. Funding for the following projects was approved:

South Leeds:

Morley Scouts		Improvements to scout hut	£6,638
Drighlington Citizens	Senior	Trips and transport	£3,000
Neighbourhood Team	Policing	Bikes	£2,400
Drighlington Parish Council		Quiet garden	£4,500
Youth Services		Activities for young people	£2,200
Drighlington ARLFC		IT club and summer activities	£11,262

Inner West Leeds:

Broadleas residents		Informal play area	£5,000
Broadleas residents		Broadlea Hill Roundabout and environmental improvements	£5,000
Friends of Bramley Fall Woods		Bluebell Woods improvements	£1,000
Broadleas Youth Steering Group		Environmental improvements	£5,000

7. The process in South and Inner West Leeds was initiated in December 2007 with officer training and funding approvals. The main public events were organised throughout the first half of 2008. The four Inner West Leeds projects have all been progressed.
8. Greenspace improvements will provide an **informal play area** between Broadlea Street and Broadlea Terrace and are designed to remove the risk of children playing in the busy road off the Terrace. The plan is to make improvements to the site to allow future development of the area for use by all, especially children. The project has secured additional funding from the WNW Area Panel to allow it to be delivered fully.
9. The Broadleas Tenants and Residents' Association has agreed a choice of fencing for the **Broadlea Hill roundabout** to maximise the restriction on cars and motorbikes trying to cross the middle of the roundabout. WNW Homes is now progressing this.
10. The Friends of Bramley Fall Woods have already organised one community clean-up event in **Bluebell Woods** with more planned in the New Year. The event was attended by BTCV, local residents, neighbourhood wardens, Bramley Youth Steering Group and the WNW homes contractors.
11. The **Youth Steering Group** is to transform the rear of the Youth INC centre into a community space for use by all. The Participatory Budgeting funding will provide match to the proposed bid being drafted to the Youth Capital fund by the young people. Talks are underway about the delivery of the scheme.



Originator: Clare Wiggins

Tel: 395 1973

Report of the Director of Environment and Neighbourhoods

To: Outer West Area Committee

Date: 19th December 2008

Subject: Area Manager's Report

Electoral Wards Affected:

Calverley & Farsley
Farnley & Wortley
Pudsey

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

The purpose of this report is to inform members of progress on a number of projects in Outer West Leeds as determined by the Area Delivery Plan 2008-11, which is in turn governed by the Area Committees functions and roles as agreed by Executive Board in July 2008.

1.0 Purpose of This Report

1.1 This report informs Members of the progress against Area Committee functions and roles as agreed by Executive Board in July 2008.

2.0 Background Information

2.1 The Area Management Review agreed by Executive Board in November 2007 proposed to further develop the responsibilities of the Area Committees during 2008/9. To this end, Area Committee functions and enhanced roles were agreed in July 2008.

3.0 Main Issues

Area Functions

- 3.1 **Area Well-Being Budgets** - The Area Committees have an annual capital and revenue allocation to support the promotion and improvement of the economic, social and environmental well being of the Committee's area. In Outer West, spending is estimated to be roughly on target as it is anticipated that the full budget will be committed by the end of the financial year i.e. at this Area Committee and February's meeting. Regular reports are submitted to the Area Committee to update on projects which it has supported through its Well Being funding. Monitoring reports are requested after 6 months of a project being awarded funding. It is anticipated that some projects will under-spend and therefore, some funding will be returned to the budget.
- 3.2 **Community Centres** – the Outer West Area Committee has three Community Centres in its Area, Swinnow which is self managed and Calverley Mechanics Institute and Westroyd Annex (directly managed).
- 3.3 Swinnow has not had a management committee in place for some time. However, four meetings have taken place in an attempt to establish a new committee. These have been attended by between 14 to 29 local residents and supported by West Leeds Area Management Team, elected ward Members and partners such as the Police, local school heads and Leeds VOICE. Many residents have expressed a wish to be involved in a new management committee and some have offered their services free of charge, for example, cleaning and caretaking. However, there is reluctance to take up the key roles of Chair, Treasurer and Secretary.
- 3.4 The Area Management Team, together with Park Springs School and two active residents have met to plan an Open Day at the Community Centre. It is envisaged that this would be a day offering a combination of fun attractions and information on services provided in the area, with partners such as the Police, Fire Service, Youth Service and ALMO attending. The aim is to get local residents into the centre to see the facility on offer and potential usage. A new play area is proposed for Swinnow and it is suggested that consultation on these proposals could form a major part of this open event to encourage people to attend.
- 3.5 Repairs to the centre are underway. All guttering has been replaced and steel guards have been fitted; anti vandal paint has been applied and signs fitted; broken gulleys have been replaced and steps / flags have been repaired; broken windows have been replaced and security floodlight fitted; security grilles have been fitted to all windows and steel kitchen door (steel plates are still to be fitted to the other two doors). Outstanding works are the replacement of the entrance doors and inner double doors which will be fitted by 5th December. Roof repairs have been carried out to the higher roof; the lower roof repairs will now be completed now that anti vandal paint has now been applied. Heating engineers have started on site and the heating should be fully operational by 12th December.
- 3.6 Area Management Officers are working with the Farsley & District Arts Club to finalise their lease and will be continuing to support the group in their tenancy of the Westroyd Annexe. It is anticipated that the lease will be in place early in the new year.

- 3.7 **Neighbourhood Wardens** – Outer West Area Management is supported by two Wardens (one Senior), who are funded through the Neighbourhood Renewal Fund and Well-Being Funding.
- 3.8 Initiatives in Farnley and Wortley area have included the Unpaid Service Team focusing on project work clearing ginnels and footpaths in November. A multi-agency action day took place on the Tong estate on 2nd December where local residents were given crime prevention packs and advice on how to stay safe and avoid being a victim of crime over the Christmas period. The local warden for the Heights and Gamble Hill areas attended a ‘market stall’ event at Greenhill Primary school on the 27th November, organised by West North West Area Management Team. The wardens have been working with the Anti-Social Behaviour unit staff in relation to complaints of ASB on the Nutting Grove area in Farnley.
- 3.9 **CCTV** – the Outer West area continues to support 10 (overall) Closed Circuit Television Cameras CCTV in Farnley, Farsley and Pudsey. This on-going support does have quite a heavy impact on the revenue part of the well-being budget, particularly as CCTV contracts are entered into on a five year basis.
- 3.10 However, given the widespread use of CCTV across the City, early discussions are taking place which may result in Area Management only being asked to fund half the CCTV costs in the future, with mainstream funding being provided for the remainder. Clearly this could have a large impact on the wellbeing budget.
- 3.11 Due to recent damage to the play area floor covering in Pudsey Park, the costs of installing CCTV to cover that area are being investigated. The bus station development will include CCTV which could potentially cover the play area, but this is a longer term scheme and a more immediate solution is required.
- 3.12 **Neighbourhood Management Co-ordination** – this covers the identification of priority neighbourhoods across the Area that require more intensive resources to drive service improvements and better local outcomes. This includes improving the co-ordination of key services across the Council, and local partners.
- 3.13 Two Neighbourhood Management Co-ordination schemes or Neighbourhood Management Initiative (NMI) Schemes exist in Outer West, the Bawns NMI, and in response to the Indices of Deprivation figures 2007, the Gambles and Heights NMI, who are in the bottom 10 and 5 per cent of neighbourhoods respectively.
- 3.14 Area management are working towards and exit strategy on the Bawns NMI for 09/10 (due to the fact that the area is no longer in the bottom 10% of deprived areas). However, in the meantime, West North West Homes are suggesting that an environmental improvement “masterplan” of the area is drawn up in conjunction with Groundwork Leeds. If this goes ahead, this work would serve as a visual reminder that the estate has progressed and is a safer and more pleasant place to live.
- 3.15 A multi-agency action day took place on the Tong estate on 2nd December. Partner agencies included the Police, Environmental Action Team, Anti-social Behaviour Unit, Neighbourhood Wardens, Street Scene, West North West Homes Leeds and West Yorkshire Fire Service. The purpose of the action day was to provide reassurance and

crime prevention advice on the estate. Local residents were given crime prevention packs and advice on how to stay safe and avoid being a victim of crime over the Christmas period.

4.0 Area Roles

- 4.1 Area Committees were recently given enhanced roles in relation to a number of services. It is intended that this report (which is a regular item on Area Committee agenda) will provide an update on any particular services/areas where relevant to the Area's work programme at that point in time.
- 4.2 **Community Engagement** – At the last Area Committee, Members agreed a Community Engagement Strategy for 2009. A report elsewhere on this agenda sets out further detail on the community engagement events and calendar of activities for next year.
- 4.3 The Farnley and Wortley Forum was held in the Gambles area of the Ward in November 2008. It was decided that rather than holding a normal forum a “market place” style event would be held, where all of the agencies involved in the Gambles and Heights Local Area Management Plan (LAMP) e.g Neighbourhood Policing Team, Environmental Action Team, Streetscene (recycling), Anti Social Behaviour Unit, Leeds Healthy Living Network, The Heights Café and Street Lighting, would hold stalls, providing information about their work, and specifically the interface with the LAMP.
- 4.4 The event was advertised through “pupil post”, posters in local shops, invites to regular forum members, and personal invites to households on the estate from the Ward Councillors. However, unfortunately only eight members of the public attended the event.
- 4.5 Obviously, there are always issues with holding evening meetings in terms of when is the best time to hold it (this event was held between 5-8 p.m.). However, the fact remains that unless there is a “burning issue” within a community, attendance at such events will remain low. This analysis will be borne in mind when planning the future “What’s the Big Idea” consultation events i.e we need to make sure that the issue we are consulting on is topical for the community.

5.0 Area Based Regeneration Schemes and Town and District Centre Projects

- 5.1 **Lower Wortley Road Improvement Scheme** – Plans are currently being submitted to Planning for final approval for this scheme, with the intention of starting work on site in the New Year. It is also hoped to be able to include plans for moving an existing bus stop on Lower Wortley Road to a more user friendly location on the same road. If this goes ahead, it is to be welcomed as joined up thinking, as originally plans were in place to move this stop after the improvement scheme had ended. This would have resulted in temporarily displacing the new shop forecourt surface, running the risk of it being replaced in a less than satisfactory manner.
- 5.2 **Pudsey Town and District Centre Scheme** – Much of this scheme has now completed on site; namely Leisure Centre car park and Lidget Hill car park re-modelling, town hall architectural lighting and market re-furbishment. In addition,

planning permission was secured during August 2008 for a new £2m bus station. Metro's architects and the Council are currently finalising the detailed design work for the proposed new bus station and associated highway works. Issues raised at Plans Panel which still need resolving include materials, disabled parking bays and cycle storage. Work on the bus station is currently programmed to start in Spring 2009 and will take around 11 months to complete. The first tier of consultation on the proposed new Traffic Regulation Order is now underway. Metro and Council officers will meet with the local business community during January 2009 and will also update the Pudsey & Swinnow forum.

- 5.3 There is also ongoing investment in Pudsey Park, comprising a new playground (£210,000), Pets corner/new build West Leeds Country Park Visitor Centre (£190,000) and Bandstand (£52,000). The playground and bandstand are complete and work is ongoing at the Visitor Centre. These were funded through the Parks Renaissance scheme. The skatepark was funded utilising S106 monies.
- 5.4 Funding has been secured for new public toilets to replace the existing free standing facilities adjacent to the park. However, this work is on hold pending agreement of plans to update and re-model the Leisure Centre. It is anticipated that new public toilets would be provided as part of the proposed Leisure Centre re-development plan. Ward Members will be presented with plans for this scheme by the end of the year.
- 5.5 Legal agreements are currently being drawn up to secure funding from developers of the Cemetery Road site for the creation of a bus lay-by and footpath improvements on Lidget Hill. However, the current economic climate has had an impact on the timescale for this work.
- 5.6 A new Town Centre Manager for Armley and Pudsey has now been appointed and started in post on 3rd November. A full report on his achievements so far and priorities for the year ahead will be presented to the Area Committee in February 2009, but a brief summary is attached at Appendix 1.
- 5.7 **Farsley Town and District Centre Scheme** - The main work in Farsley is now complete, including fencing, cobbled 'gateways' on Back Lane and Prospect Street, Library improvements, memorial gardens upgrade and some new heritage style bins. In addition, CCTV was installed two years ago. The only outstanding area of work is the ginnel opposite the toilets. This is to be re-surfaced with turf and the area tidied. In addition, some additional work around the Cenotaph and some further street cobbling is to be combined with the Private Street Works Programme on High Street.
- 5.8 The Town & District Centre Scheme across the city is being entered for a regeneration award and the Pudsey scheme together with those in Kippax and Wetherby are being showcased as good examples of best practice within the scheme.

5.9 Leeds – Bradford corridor

- 5.10 The post of Senior Project Manager to oversee the work identified by the Leeds Bradford Sub groups (Transport, Jobs, Skills and Enterprise, Employment Land, Housing, Connectivity) has been re-advertised, and recruitment is underway with a view to having someone in post by Spring 2009.
- 5.11 A new governance structure is proposed for the Leeds – Bradford project which would see the current Officer Steering Group with its five ‘workstreams’, plus the quarterly Members meeting, replaced with a new Programme Board with responsibility for providing an executive steer on the Leeds – Bradford programme. This would be a much smaller group made up of officers, key Members and external partners. The Board would focus primarily on physical regeneration, housing, economic development, transport and commercial developments.
- 5.12 The new Senior Project Manager will facilitate and support the new Programme Board. The new arrangements will be developed in line with project management fundamentals.
- 5.13 A suggested way forward is to establish a new Stakeholders’ Advisory Group with a more strategic and focused remit, capable of aligning the social and economic priorities for Leeds – Bradford in particular, worklessness, skills development, business health and community safety with the physical work programme. Spatial planning for the area will be developed that will enable evidenced strategic funding bids to be placed with the new Housing and Communities Agency and the Yorkshire Regional Housing Board.

5.14 Conservation Area Reviews

- 5.15 The Pudsey appraisal will be completed by Christmas and be circulated for internal consultation in early January. This will be followed by public consultation including a 6 week display in Pudsey library and a drop-in meeting in late January, possibly on a Saturday morning in Pudsey Leisure Centre.
- 5.16 The Calverley appraisal is also now being circulated for internal consultation for two weeks. It will then go out to wider public consultation and then to Planning Board.
- 5.17 Ward Members are being closely involved with this review process.

5.18 PCSOs / NPTs / Champion

- 5.19 Initiates taken place over the last six week period by the NPT in Outer West include, staff from Pudsey Police Station took part in a ladies football match with pupils of Farnley High school on Farnley Rec. A number of youths have been arrested from the Farnley area for an offence of robbery against other youths. Three youths have been charged; with the other youth on police bail whilst further enquiries are being made.

- 5.20 The NPT responded to information from the local community resulting in a drugs warrant being successfully executed on the heights Estate, which resulted in two arrests.
- 5.21 Operation Clean Sweep, is a NPT initiative to track down and arrest offenders who are wanted for serious offences such as burglary. This has included increased patrols and over 200 crime prevention leaflets being handed out by the NPT staff in Calverley and Farsley ward on the run up to Christmas.
- 5.22 The Home Secretary Jackie Smith and Justice Secretary Jack Straw came to Calverley for the unveiling of the Calverley/Woodhall policing pledge. The pledge which will be rolled out to all neighbourhoods within Outer West, outlines the clear minimum standards of service the police need to deliver to tackle local issues. The NPT are working with ward member and partner agencies to address concerns from Calverley residents in relation to car speeds on Woodhall Road. Officers are now patrolling the area and will prosecute speeding motorists.
- 5.23 The NPT attended the Christmas light switch on for Pudsey and Farsley; both events ran smoothly with no incidents.
- 5.24 The NPT are concentrating on the lead up to Christmas in the DPPO (Designated Public Places Order) area of Pudsey to tackle any public order and alcohol related crime. The NPT with staff from West North West homes Leeds have been conducting crime surveys in Farsley around the Owlcotes Road, Inghams and Waterloo Estate to assist in identifying, tackle and reduce ASB in these areas.

6.0 Implications for Council Policy and Governance

- 6.1 The Area Delivery Plan for Outer West is administered through the West Leeds Area Management team.
- 6.2 Well being projects are derived from West Leeds Area Management's Area Delivery plan and developed via consultation with Area Committee Members. This Plan helps to fulfill the Council's Corporate Plan objectives by aiming to create better neighbourhoods and confident communities.

7.0 Legal and Resource Implications

- 7.1 In order to meet the Area Committee's **functions**, funding is available via Well Being budgets, the Community Centres Budget and Neighbourhood Renewal Funding.
- 7.2 In order to meet the Area Committee's **roles**, funding is in the main supplied by other Leeds City Council Departments mainstream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is only to influence, develop and consult. However, wellbeing funding has resourced some projects here e.g. community engagement, area based regeneration schemes and conservation area reviews.

8.0 Conclusions

8.1 The functions and roles of the Area Committee aim to:

- Improve the quality and value for money of Council service delivery
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities.
- To co-ordinate policy and service delivery between the local service providers.

9.0 Recommendations

9.1 Outer West Area Committee members are invited to note the contents of the report and to comment on any aspect of the matters raised.

Background Papers:

Executive Board Report July 2008 'Area Committee Roles 2008/9'

Indices of Deprivation Figures 2003-7

Town Centre Manager's Summary Report For Pudsey

- Met with Robert Key, Chairman Pudsey In Bloom, Pudsey Lights. Very useful contact and somebody who will be a good contact for helping with future events.
- Met with fellow Town Centre Manager in Morley who has given me some useful advice and contacts for future initiatives for both towns.
- Organized press release which went to press office and was published in local press.
- Have met with and spoken to Metro regarding the plans for the bus station. In conjunction with the leaflet handouts to businesses regarding the themed December business event, I will be asking them to attend an informal meeting with myself and Metro, so that Metro can give the businesses a first hand account of what is proposed. At the same meeting I will arrange the first business forum for January.
- Made good contacts with the Police and put together a press release and photo opportunity with them outside Pudsey Park. This will be published in the Police magazine. I have asked PC Lee Johnson to keep me informed when this will be.
- Over the past three weeks I attended various meetings and met a number of people key people who can assist me in my job function.
- Contacted a number of large corporate businesses in the area who have all expressed interest in a forum / Chamber of Commerce. Also actively getting involved in community projects for which some funding maybe made available.
- Established new contacts within the local media so that I can use them to help promote any events or initiatives.
- Over the past weeks, I have been speaking to traders in the market and established a good working relationship with them despite all the negative comments from some of the more vocal amongst them. A number of issues have been raised and I have proactively started to address some of these points of concern.
 - One of the easier to solve concerns was that they did not see on market days PCSO patrols through the market. I spoke to the local PCSO Mick Cox who said he would make a point of regular patrols on market days through the Market area.
 - Their main concern for the market is the decline in visitor numbers. There are, as far as I can see, a number of reasons for this to be the case. Firstly, the day to day market is under-promoted. I intend to rectify this by regular marketing using all elements of the marketing mix.

- Secondly, the types of stalls that are in the market. I have made contact with Sophie from Arts Mix and suggested that she could mention to some of her stall holders at the Arts Mix market if they might attend on regular market days. I am also looking to hold more specialized market days, such as wine and cheeses for instance.
- The stall holders feel generally left to their own devices and would welcome greater support and involvement by their Council contacts. For example, on market days when the weather is bad, the stall holders would like to put up screening to keep their goods dry, but have been told this is not permitted.
- I have made an appointment to visit the Council's Markets Management team on 1st December to discuss these issues. One of my main points to raise in order to attract more stall holders is to look at reducing the rents paid by say 50% and getting an agreement with these new stall holders that they have to attend for a contracted period of no less than 3 months. This will give me time to advertise and draw people in. I will report back with the outcome of the meeting.
- I have had a meeting with a company called Fairview who specializes in fairground attractions. I have asked if they could possibly look at doing a Christmas fair in Pudsey. They are going to let me know if it is something which they could fit in, as it is short notice. I would look at using the Market and Park as possible venues.

2009 Goals

There are a number of key objectives to achieve for 2009. These would include the following:

1. Approaching landlords to look at revising lease fees to attract new businesses to empty units.
2. The setting up of a business forum / chamber of commerce / work shops.
3. Complete a diary of events for 2009 to attract visitors into the town. These include a market day, events run in conjunction with the Leisure Centre, Easter, summer events.
4. The development of business relations with some of the bigger organizations in the local area.
5. Actively market Pudsey in a positive manner using all elements of the marketing mix.
6. Christmas lights 2009, increase number of lights and have a Christmas tree, fair and possibly ice rink, with celebrity light switch on.



Originator: Clare Wiggins

Tel: 0113 395 1973

Report of the Director of Environment and Neighbourhoods

Outer West Area Committee

Date: 19th December 2008

Subject: Outer West Area Committee Well-Being Budget

Electoral Wards Affected:

Calverley & Farsley
Farnley & Wortley
Pudsey

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call in Details set out in the
report

Executive Summary

The report seeks to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-being budget for wards in the Outer West area. It seeks approval for new projects commissioned by the Area Management Team.

1.0 Purpose Of This Report

1.1 The report seeks to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-being budget for wards in the Outer West area. It seeks approval for new projects commissioned by the Area Management Team.

2.0 Background Information

Allocations for 2008/9

2.1 The following allocation has been confirmed for 2008/9:

- Revenue: £173,110
- Capital £90,626

2.2 The balance for 2008/9 including underspend from 2007/8, well-being projects agreed at the November Area Committee and on-going commitments for 2008/9 is therefore:

- Capital: £ 32,640.12
- Revenue: £18,023

3.0 Main Issues

3.1 The Area Committee is asked to support projects listed at Appendices 1-7 and outlined in the table below:

Commissioned Project	Amount requested for 2008/9		Amount requested for 2009/10	Amount requested for 2010/11	Amount requested for 2011/12	Appendix
	Capital	Revenue				
Well-being Funding Available	£32,640.12	£18,023				
I ♥ West Leeds Festival		£1,000	£24,000			1
Cottingley Springs – Travellers Funhouse		£6,200				2
Laurels & Oakroyds parking improvements	£13,500					3
Tyersal Park	£20,000					4
Summer bands in Leeds Parks 2009			£3,000			5
Police – Reduction of Burglaries and Vehicle Crime		£4589.76				6
Participatory Budgeting			£20,000			7
Total	£33,500	£11,789.76	£47,000			
Balance if all projects supported	- £859.88	£6,233.24				

4.0 Small Grants & Skips

4.1 Since the last Area Committee in November 2008 the following small grants have been approved:

- Business in the Community – Farnley Park College - £500
- Inside Justice Week – West Yorkshire Police - £250
- Children’s Centre launch – Farnley Park College - £500
- Farsley Cricket Club – roof repairs - £500
- Purse alarms – West Yorkshire Police - £500

4.2 Two skips have been approved since the last Area Committee in November. This takes the total to 18 so far this financial year, leaving £365 in the skip budget and £8,330 in the small grants budget.

5.0 Budget Pressures for 2008/9

5.1 It should be noted that if all projects outlined in the table above are supported, the Well being fund balance will be:

- Capital: MINUS £858.33
- Revenue: £6,233.24

5.2 The limited funding may restrict the development of schemes in the Outer West area and will impact upon the implementation of the Area Delivery Plan for 2008/9. Any commissioned projects considered at the next Area Committee in February will therefore have an impact on the 2009/10 budget.

6.0 Implications for Council Policy and Governance

Member Consultation

6.1 Well being projects are derived from West Leeds Area Management's Area Delivery Plan and developed via consultation with Area Committee Members. This plan helps to fulfill the Council's Corporate Plan objectives by aiming to create better neighbourhoods and confident communities.

7.0 Legal and Resource Implications

7.1 The financial resource implications of well-being projects will be processed via the Area Committee's Well-being budget. Staff resources will be provided by Area Management and partner agencies.

8.0 Conclusions

8.1 The projects outlined in this report aim to:

- Improve the quality and value for money of Council service delivery
- Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities
- To co-ordinate policy and service delivery between the local service providers

9.0 Recommendations

9.1 The Area Committee is asked to:

- a) comment upon and, where appropriate, approve funding from the Well-being budget for the commissioned projects attached at appendices 1, 2,3,4 and 6
- b) comment upon and where appropriate, approve funding (subject to funding being available in 2009/10), the commissioned projects set out in Appendices 1, 5 and 6
- b) note the small grant and skip approvals set out in paragraph 4.1 and 4.2
- c) note the budget pressures referred to in paragraph 5.1

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Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: I Love West Leeds Festival 2009

Lead Organisation: Interplay

Project Delivery - How will the project be delivered? (list any partners involved in the project):

The I Love West Leeds (ILWL) Festival Is delivered by Interplay using a Festival Director dedicated to the post of delivering the festival. The festival has a steering group that includes representatives from Interplay, West Leeds Area Management Team, Out of School Activities (Youth Service) & Wortley High School.

Festival projects will be delivered in partnership with community and statutory organisations across west Leeds, including schools, older peoples groups, parks and countryside, museums and galleries and local businesses.

The festival is also currently developing partnerships with other commissioners of new work.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

Background

The 2008 festival and its projects grew in status once again from the previous year. The weather for the fortnight was terrible, with rain everyday (yes everyday). But this did not dampen the festival atmosphere. New commissions continued in the ongoing ethos of making the everyday unusual and we have developed a strong reputation in producing high quality projects and events in quirky but accessible packages.

ILWL 2009 seeks funding from the Outer West Area Committee towards the festival director post and 2009 festival projects. These projects will bring together artist commissions with youth & community work. All festival projects work continue the ethos of idea of “making the every day unusual”.

The festival makes every effort to ensure that projects take place across West Leeds. Many of the projects cross both Inner and Outer West, as such the festival requests part funding toward these projects.

The festival and its projects will assist the District Partnership in delivering its actions on Culture and strengthening the Voluntary, Community and Faith (VCF) sector in the District Partnership Action Plan as well the Local Area Agreement. ILWL is a high profile, high quality arts festival for the area and as such not only celebrates the vibrant community and encourages participation but also acts as a fantastic promotional and marketing tool for the whole of the West.

Need

The festival projects aim to work with a broad cross section of the West Leeds community in the spirit of an intergenerational arts festival.

The Festival offers local people from West Leeds the opportunity to participate and perform in inspirational arts projects, and for all the people of West Leeds to experience high-quality arts on their doorstep. The 2008 festival had participation figures of 3834 for people actively participating in an activity and audience figures of over 15,000 for the fortnight.

Interplay has particular expertise in working with disadvantaged young people and these groups will be targeted for specific projects with help from Schools/Youth Service/Positive Activities for Young People and Youth Offending Service.

Local and Regional Priority

On an Area level, the Festival and its projects support the West Leeds 'Strategy for Success' and its key priorities of

- Harnessing the creativity of communities and organisations
- Encouraging creativity in young people
- Supporting initiatives that put pride into communities

The Festival and its projects in working with young people and the community directly address these priorities along with regeneration through culture and wider community cohesion and reassurance.

The festival and its projects will assist the District Partnership in delivering its actions on Culture and strengthening the VCF sector in the District Partnership Action Plan and the Local Area Agreement. It will also feed directly into the 5 hours of culture target for young people.

ILWL is a high profile, high quality arts festival for the area and as such not only celebrates the vibrant community and encourages participation but also acts as a fantastic promotional and marketing tool for the whole of the West.

On a regional level the Festival and its project align with Vision for Leeds 2 in Narrowing the Gap and Going up a League.

Audience Feedback on last years festival.

"A wonderful idea – the festival has events you actually want to go to!"

"The drive-in movies are a fab idea! Brief Encounters were great too! As was the full event at Armley Mills"

"I think this is a dead good idea. Lots of people think its a bit rubbish and nothing happens here but you've shown that's not true"

"what a brilliant event – Arts – Heritage – Education – Creativity – what more can west leeds ask for – fabulous – loved it!!"

"how many pants? They must be breeding...every time we turned a corner there was another line of them"

“it is great here! With all the stuff you can do here your head explodes”

“im soaking wet and still grinning my head off!”

“we only came for half an hour and we’ve been here all afternoon”

“Really really good. Musical marvellous”

“I liked looking through the pig!”

Project Activities

Festival Director - The festival is now in its fifth year and has grown significantly in size and profile since 2005. In order to continue the momentum of the festival, it is proposed to continue to employ a festival director for a 12-month post from Feb 09 through to Jan 10. This will see the delivery of the 09 festival and keep the director in post for the fundraising period in autumn/winter for a proposed 10 festival. The presence of a year round postholder ensures greater consultation and involvement of local people, increasing and strengthening partnerships with local organisations; a greater potential to fundraise and secure local business sponsorship and an ability to deliver arts activities for the local people and schools across West Leeds year under the I Love West Leeds Festival banner. – 25K

Festival Day including Shedopolis

The highly successful rotating festival day attracts thousands visitors for an afternoon of arts, crafts, live music and entertainment. Festival Day is unique from regular “fun days” in providing an accessible and inspirational arts focussed day to the public at no charge. Mixed in with the regular face painters are new commissions such as Armley The Musical which worked with professional writers and directors who live in the area as well as acts such as Whalley Range All-stars and their inflatable Pig which not only brought people down to the event but paid for itself in publicity generated. The sheds are fast becoming legendary in artist circles in Leeds. The rotating and evolving nature of festival day ensures accessibility across West Leeds and encourages residents to explore other parts of their local area. We know from the postcode data collected at the Armley Mills Day that the audience was not just drawn from the local area but travelled in from across west Leeds – 17K

Festival Commissions and community-projects

These projects form the body of the festival The commissions will be cross art form to facilitate multi-sensory stimulation and, by the nature of the lack of arts venues in the area, they will take place in unusual locations. The performances/exhibitions/events will be open to the public and free of charge, offering the people of West Leeds the opportunity to experience high quality arts on their doorstep, tackling economic, geographical and sensory barriers to access. Festival commissions from 2008 included Armley The Musical, The ice cream machine, All our Hearts Content – Charity shop project, Pride of Place Photography book and exhibition, a Moroccan restaurant in an estate agents and of course Brief encounters – a participatory project which involved 2500 people from across west Leeds!– 25K

Community Radio

2008 saw the community radio station broadcast for 1 weeks streamed over the internet.

Radio is an exciting medium and loved by all ages. Live presenting is mixed with pre-recorded programmes made out in the community on relevant community topics such as health, education, and community interest. In 2008 6 local primary schools made hour-long programmes with the help of community radio workers. A half term project was also run out of the Wythers Estate Community House working with young people from the estate. The radio acts as a networking opportunity for groups and individuals and as a community information dissemination point. It also provides opportunities for bringing people into the studio for discussions, airing local opinions and aspirations and to work with and debate with local councillors, MPs and other key decision-makers. Individuals, small groups and schools will be working with radio staff to research and make short programmes for broadcast on air.– 11k

Festival Drive-in's and projections

This years Drive-ins at come-back at Pudsey Civic Hall were oversubscribed with a 3 storey inflatable screen and a mix of modern and classic movies. 4k

Marketing/Public Relations (PR)

Quality marketing and PR is vital for the success of the festival. The profile of the festival has risen consistently over the last 4 years. In addition to accessing new and repeat audiences for festival events, the marketing of the festival brand acts as a PR and Communication tool to the rest of the city about the vibrancy and development of West Leeds. The festival employs a professional designer and PR consultant, this along with the quirky nature of the festival programming are invaluable in gaining good publicity for the festival. In 2008 60,000 brochures were printed and delivered door to door, advertisements were taken out in local press and the billboard presence were all part of the PR campaign. We gained extensive coverage of festival by the Yorkshire Evening Post and had several live Radio interviews with Radio Leeds and Pulse FM - 10k

Outcomes (summarise the main outcome/output/benefit the project will achieve):

West Leeds is a large geographical area encompassing both rural and urban environments with large parts of the area identified as Areas of Multiple Deprivation by Government statistics. The Festival will use common threads to link projects across the wards, where groups/individuals from different areas work towards a common goal and multi centre events to take the festival into the heart of each community.

The Festival will allow community members across generations from across West Leeds to become involved at different levels, either through school placements, volunteering during the week, or through the schools and community-wide projects and events.

The Festival offers local people from West Leeds the opportunity to participate and perform in inspirational arts projects, and for all the people of West Leeds to experience high-quality arts on their doorstep. The intention is to bring local people in to a range of arts-based events, both as participants and audiences, who would not normally attend and develop a local audience for these and future events in West Leeds. It will also facilitate young people working with professional artists and performing alongside artists with national reputations. The festival acts as a tool for local information dissemination. Projects such as the radio and film making strengthen the sense of community and provide a voice for local opinions and aspirations.

The festival aims to encourage intergenerational participation, offering opportunities for dialogue between older members of the community and young people, two traditionally opposed groups, and recognises the need for cross generational work in creating and acknowledging a diverse society.

Jobs and profile raising

The 2008 festival provided employment for 124 people with a conservative estimate of total number of days employment at 605 and had over 50 volunteers helping in various roles.

Marketing was very effective this year, one of the reasons for this was a switch from private firm delivery company and free paper insert to the Royal Mail door to door service. Whilst Royal mail was a more expensive option, it paid off with more certainty of delivery, as indicated by positive feedback from local residents on receipt of the brochure through the letterbox. Missing postcode sectors were covered by hand by the festival team. The 60,000 print run of festival brochures was supplemented by individual event marketing including 10,000 festival day flyers distributed through schools and additional individual postcards for Pride of Place and All our Hearts Content.

Press Coverage was almost double this year and good-sized articles too. 13 printed press articles including fantastic Yorkshire Evening Post coverage, an “if you do one thing this weekend” article in the Metro and a feature highlight in the Guardian Guide. I haven’t been on top of smaller publications such as Pudsey Times and Leeds Weekly News, I suspect they also carried articles. Radio coverage for this year was 3 prime time studio interviews at Radio Leeds and 1 phone interview for Pulse Fm in Bradford.

2008 was the first year of the festival having its own dedicated website www.ilovewestleeds.co.uk, with listings, event detail, press pages and contact pages. This proved to be an enormous success with 4000 visitors during June and July. It also provides an online archive for previous festivals, helpful to press and visitors wanting to know more about the festival and of course it links to the new Interplay main site.

The high profile of the festival also benefited organisations taking part for example the I’d Love Less Weeds event has been directly responsible for Cobden Community Allotments gaining more members, raising their profile and strengthening their organisation.

Participation

Participation sits at the heart of the festival with opportunities to take part as varied as flat cap decorating workshops on Forward to the Past and Back Again, to inviting a photographer into your front room to photograph your fireplace or swapping your stories of second hand items for a piece of cake. And then of course there was Brief Encounters – the search for the ultimate underpant. The demand to take part in this project was overwhelming and over 2500 people from across west Leeds took the time to sit and decorate a pair of Y-Fronts. A team of volunteers had to be drafted over several evenings to help sew all the pants into bunting and on the exhibition day every inch of the Armley Mills was covered in underpants, with young and old exploring the building to find the pair they had decorated.

Supporting local artists

The festival is not a simple booking festival, it initiates and commissions projects as well as building relationships with artists to facilitate and develop their ideas. During the years

festival we have been able to work with some fantastic artists. The building of these relationships translates into direct benefits to the festival of having committed people on board who are vision-driven and it also benefits the artists in that they are given freedom to explore new ideas and work on projects that develop them as artists.

The festival projects have also been able to help springboard artists onto further work.

- Pride of Place- Ann McNeill from Impressions Gallery in Bradford having seen the exhibition is developing a relationship with Phil Moody and is promoting the book of the exhibition in Impressions Gallery shop.
- All Our Hearts Content (Secondhand stories) have been asked by Chapel Allerton Festival to repeat the project for their festival.
- Armley Mills will be using experience and info gained from the festival day at the mills to feed in to their plans for the future of the museum.
- Armley The Musical –both Boff Whalley and Justin Audiberts are keen to pitch a bigger idea for next years festival, as well as them continuing to work with the West Yorkshire Playhouse.
- The Marvellous Tea Dance Company – first developed at the festival now holds regular events
- The roller disco has scheduled a second event to be held in December.
- He-re letting agents are exploring the feasibility of holding further dining events.

Audience

All ages were catered for across the projects and events and there really was something for everyone. Feedback forms from festival events indicate that people are attending multiple events over the fortnight, which tells us that we are succeeding in generating festival atmosphere in the area.

12 schools took part in Brief encounters as well as community centres, youth service, barca groups, scout groups and individuals young and old. (over 2500 participants in all decorated a pair of Y fronts).

On the Mills day 2000 people were counted in through the gate in the pouring rain and postcode data collected from arts workshops on the day clearly shows that the event pulls in people from across the entirety of west Leeds not just from the immediate locality around the event. Average visitor figures for the Mills on a Sunday are in just double figures so we can be sure that the Forward to the Past and Back Again had a massive impact on the mills. The combination of professional performances on the day and the quirky nature of the programme drew much interest from press and audience alike. The use of professional companies such as Whalley Range Allstars with their 30' inflatable pig captured the imagination of the public and the Festival shed commissions have become well known across the city, with artists approaching us already asking for a shed for next year.

The festival is committed to producing great art/events and making them accessible and not elitist. For the Pride of Place exhibition– we did extensive trekking around West Leeds looking for an appropriate venue that would maximise access to the exhibition. Morrisons Supermarket stood out as an ideal venue in the heart of West Leeds in Bramley and the store manager informed us that 5000 people a week pass through its doors. The placing of the photographs behind the tills meant every person passing through the store had time to stand and view the exhibition whilst waiting to pay for their shopping. Even whilst we were hanging the exhibition, elderly ladies were stopping to chat and share their stories of their fireplaces and of heating up bricks in the old ranges

(still found in some West Leeds properties) to use as hot water bottles.

Long term outcomes from The festival and its projects include increased community cohesion and community pride, both key priorities of the West Leeds District Partnership and gaining recognition for arts and culture as an essential vehicle for the regeneration planned for West Leeds and as a continuing tool for the re-engagement of both young people and communities as a whole with their locality, neighbours, environment and education, training and employment.

Identify which geographic areas will benefit:

All 5 West Leeds Wards

Project Cost . Please indicate;

How much the project will cost. (please list all partners and their contributions)

Total Festival - 95K
contributions sought / secured
Inner West 25,000
Outer West 25,000
Arts Council 25,000
Other trusts/foundations 20,000

How much Well Being Funding is sought and breakdown between capital and revenue)

£25,000 (revenue) to be split as £1,000 in March 2008 (as funding for the festival Director ceases in Feb 2008) and £24,000 for 09/10

Who will be in receipt of the financial order. (name of the organisation and contact details)

Dawn Fuller, Interplay, Armley Ridge Rd, Leeds, LS12 3LE
Tel: 0113 2638556 email: festival @interplayleeds.co.uk www.interplayleeds.co.uk

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Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Travellers Funhouse

Lead Organisation: Children's Project

Project Delivery - How will the project be delivered? (list any partners involved in the project):

The Children's project will be working with Gypsy and Travellers Exchange (GATE) and Barca Play is sorted to provide two weekly sessions for Traveller and Gypsy children from Cottingley Springs site and from roadside. The project will work in partnership with GATE every Monday and Barca Play is Sorted every Thursday. The Monday session will run from 3.30pm – 5.30pm and the Thursday session from 5.30pm – 7.30pm. The Children's project will provide 2 qualified play workers and share resource and transport costs with the afore-mentioned organisations. Both Bramley & Rodley Community Action (BARCA) and GATE will also provide 2 workers for the sessions.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

The new project will enable more children to access the provision each week as a new venue will be used which will be based in Cottingley which is approximately 2 miles away. The venue chosen is Cottingley Community centre and has a large hall, kitchen facilities and a small grassed area outside that is fenced off. The provision would run twice a week for two hours each session. Children aged 5 – 8 years and children aged 9 – 13 years will be able to access the centre from Cottingley Springs site and from roadside on alternate days. This will enable up to 25 children to join in each session in total.

Due to the size of the venue we will be able to provide a wider range of activities for the children to take part in such as parachute games, indoor sports, team games, cooking and gardening in the outdoor area.

The funding would pay for the venue, resources, 2 sessional play workers and transport to and from the Cottingley Centre. The transport is an integral part of this project as without it the children and young people would be unable to access the centre. This is due to a high percentage of the traveller parents on site being unable to drive. Also Cottingley Traveller site in a very isolated location and there are no direct public transport links to Cottingley Community centre. There is a definite need for this type of provision as there is nowhere safe for the Traveller and Gypsy children to play on site as it is full of debris and glass. Also the roadside families have no safe areas to play out.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

The project would improve the confidence and self esteem of the children and young people by:
 Offering a more varied menu of activities
 Enabling them to interact in a bigger group and make new friends

The experience of attending an after school club that is off site.

The cooking aspect of the sessions will enable the children and young people to learn about healthy eating and enable them to sample a range of healthy snacks.

The sports and team games will improve the fitness and well being of the children and young people and teach them about sportsmanship.

The gardening aspect of the project will enable the children and young people to make a positive contribution to their community which in turn will build confidence and self esteem.

Project Cost. Please indicate**How much the project will cost? (List all partners and their contributions)**

7 hours * 2 sessions @ £10 per hr * 40 wks = £5600

Venue * 2 sessions per week @£160 per qtr = £1280

Transport @ £38 p/session * 40wks = £3040

Resources @ £40 p/wk = £1600

Total: £11520

Barca will contribute £760 transport and £400 towards resources

GATE will contribute £760 transport and £400 for resources.

Both organisations will also pay for additional staff separately. (not included in project costs above)

The Children's Project have applied to Community Chest for £2000 and have secured £1000 from the Big Lottery.

Therefore a total of £6,200 is requested from the Outer West Area Committee.

Identify which geographic areas will benefit:

Cottingley Springs, Gelderd Road (Farnley & Wortley ward)

Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Parking Improvements in the Laurels and Oakroyds, Pudsey

Lead Organisation: Highway Services

Project Delivery - How will the project be delivered? (list any partners involved in the project):

Highway Services will design the scheme and use one of their term Contractors to undertake the work.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

The scheme involves the hardening of the grass verges on both sides of North Street, between Laurel Terrace and Back Oakroyd Terrace. The existing concrete flags will be removed and replaced with bituminous material.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

Concern has been expressed that emergency vehicles cannot access the estate due to parked vehicles narrowing the road. By hardening the narrow verges, the existing bollards can be removed, enabling residents to park half on/half off the footways. By doing this, it will release the constriction and improve access within the estate. The footways are just less than 3.0m wide, so there will still be adequate space for pedestrian to pass.

Project Cost. Please indicate £13500

How much the project will cost? (List all partners and their contributions)

This includes works costs of £11,500 and design fees of £2000, all to be met from the Outer West Well-Being budget

Identify which geographic areas will benefit:

The scheme is wholly in North Street, which is part of the estate known as the Laurels and Oakroyds, Pudsey

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Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Tyersal Park – refurbishment of children’s play area

Lead Organisation: LCC; Parks & Countryside

Project Delivery - How will the project be delivered? (list any partners involved in the project):

The scheme will be delivered by Parks & Countryside in conjunction with the Area Management Team who will assist with consultation and the Children’s Big Lottery Fund who are providing a large proportion of the funding.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

The scheme will provide a high quality children’s play area through refurbishment of the existing play area at Tyersal Park. A wide range of exciting and stimulating play equipment will be provided.

The need to refurbish the park has been raised at the Tyersal forum and is identified as a priority within the ‘My Tyersal’ Action Plan. The existing play area is well used but poor quality.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

The project will achieve increased opportunity for young children to use a fixed equipment play area in the Pudsey / Tyersal area. The scheme will encourage social interaction through play.

The scheme will address a key priority within the ‘My Tyersal’ Action Plan

Project Cost

How much the project will cost? (List all partners and their contributions)

The total cost of the project is £120,000.

£20,000 (capital) is requested from the Outer West Area Committee.

£80,000 has been secured from the Children’s Big Lottery Fund. There is no Section 106

funding available in this area and although Bradford MDC have been approached because the site is near the Bradford border, they are unable to contribute to this scheme.

A further £20,000 will be sought to enhance the scheme.

Identify which geographic areas will benefit:

Tyersal area of Pudsey

Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Summer Bands in Leeds Parks 2009

Lead Organisation: LCC – Leeds International Concert Season

Project Delivery - How will the project be delivered? (list any partners involved in the project):

The project will be delivered as part of Leeds International Concert Season by LCC Music Department.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

The project will deliver 10 brass band concerts as part of the Summer Bands in Park programme within Calverley, Farnley, Farsley, Pudsey and Wortley. The community will be able to enjoy free music in their local parks. These will usually take place on a Sunday afternoon.

The events will be marketed across the region through a publicity leaflet.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

The scheme will provide 10 brass band concerts across the Outer West Leeds area.

Project Cost

How much the project will cost? (List all partners and their contributions)

The project will cost £3,000 to cover paying the bands to perform and use of the parks.

Identify which geographic areas will benefit:

The following areas will benefit Calverley, Farnley, Farsley, Pudsey and Wortley as well as Outer West as a whole.

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Area Committee Well Being Fund
Commissioning of Service

Project Name: Reduction of Burglaries and Vehicle Crime

Lead Organisation: West Yorkshire Police

Project Summary:

The project will aim to reduce crime in the Calverley & Farsley and Pudsey wards. Associated with dark nights, burglary and vehicle crime have increased, mainly over the early hours of the weekend nights. Plain clothes officers will work between the identified times to reduce crime – particularly burglaries and vehicle crime.

Outcomes (please summarise the main outcome / output / benefit the project will achieve):

The main outcome of the operation will be to catch and convict persons responsible for serious acquisitive crime in the Pudsey and Calverley/Farsley area. This will then promote confidence and satisfaction within the community by showing that together with our partners we are pro-actively working towards reducing and detecting crime. This will be facilitated by a sergeant led plain clothes team working between the identified times of the crimes being committed. The officers will use specialist equipment within the project - the capture car, capture bike and the trackable assets car, placing them strategically in areas as identified by a crime pattern analysis.

Project Cost (please indicate how much the project will cost, how much Well Being Funding is sought and breakdown between capital and revenue):

Seven officers working Friday, Saturday and Sunday. The officers will alter their shifts forward to reduce the cost of the project and will work extended tours to cover the identified periods. Several of the officers are required to operate the specialist equipment. The cost is £4589.76

- 1 PS & 6 PC's
- Extended Tours
- 4 Hours (0200 – 0600 Fri Sat Sun)
- Over 2 weekend December/January 2009

Total Hours 168 Hours

Total Bid is £4589.76. The full amount is requested from the Outer West Area Committee.

Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to: Outer West

State who will receive the funding for this project:

West Yorkshire Police - Sharon Wade Finance Officer Pudsey/Weetwood

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Area Committee Well-being Fund – Project Proposal
Outer West Area Committee

Project Name: Participatory Budgeting

Lead Organisation: West North West Area Management Team

Project Delivery - How will the project be delivered? (list any partners involved in the project):

The project will be delivered by West North West Area Management Team.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

In order to reach a wider range of participants through community engagement through innovative involvement techniques, it has been proposed to introduce Participatory Budgeting (PB) on a pilot basis in Outer West Leeds. Implementation of a PB project would be informed by the evaluation of the two projects run in Drighlington and the Broadleas estate.

Initially residents would be invited to 'support sessions' where the concept of PB would be explained and they would then be helped to develop project ideas, submit applications and prepare for 'Decision Day'. Applications would be appraised, using pre-agreed criteria. There would need to be agreement on whether applications would be accepted from partner agencies as well as community groups. Attendees would be invited to take part in the voting process, with scoring based on value for money, achievability, and benefit to the community.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

The scheme will promote community engagement and community involvement in local decision making. It would also result in projects offering community benefits, although the specific detail of these cannot be identified at this stage.

Project Cost

How much the project will cost? (List all partners and their contributions)

The Outer West Area Committee is requested to allocate £20,000 to support this project.

This would be available for community led projects and would also cover administration, venue and publicity costs.

Identify which geographic areas will benefit:

The Swinnow estate is proposed as a pilot for PB in Outer West during 2009/10. This would enhance the work of the Area Management Team to build capacity on the Swinnow estate to ensure a sustainable future for the community centre.

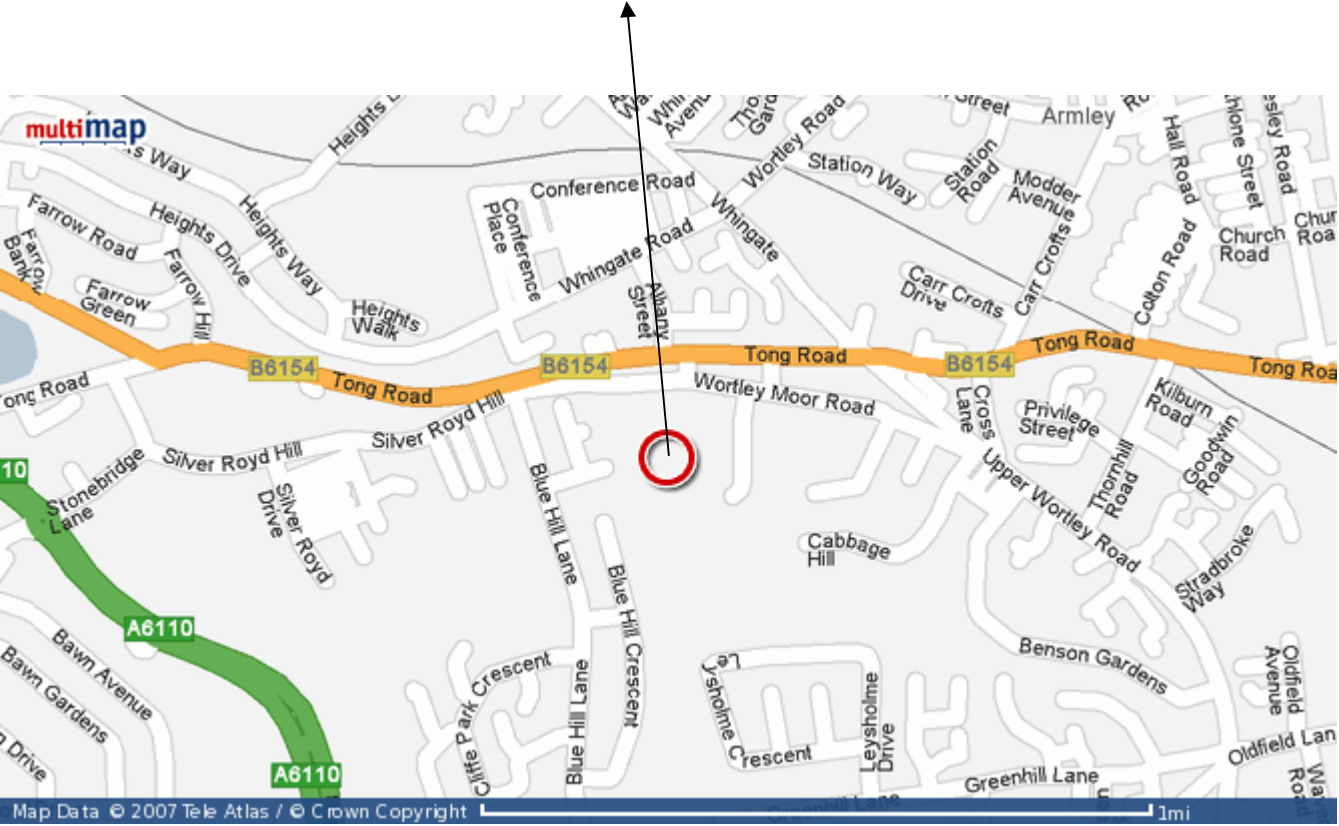
It is suggested that the Gamble Hill and/or Heights area could be targeted in 2010/11. However, this will be subject to review.

February 6th 2009 – Agenda

1. minutes of meeting held 19th December 2008
2. Emergency Planning Procedures
3. Fuelsavers
4. WNW ALMO – Area Panel review
5. Environmental Services – enhanced roles for Area Committees
6. ADP update report for Q 1 and 2 2008/9
7. Well being update report
8. Forward plan for April 2008

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'Elite Forwarders' Wortley Moor Road, Leeds LS12 4JH



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